

**WOMBOURNE PARISH COUNCIL**

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Clerk

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Council Offices,  
Civic Centre,  
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Wombourne,  
South Staffordshire.

The next meeting of the **CIVIC CENTRE MANAGEMENT COMMITTEE** will be held in the Council Chamber on Monday 18<sup>th</sup> February 2019 at 7.00pm.

**AGENDA****Part 1 (open to the public)****1. Apologies**

To receive and accept apologies.

**2. Declarations of Interest**

To receive and accept declarations of interest.

**3. Matters arising from the minutes of 28<sup>th</sup> January 2019**

To review the previous minutes and take forward any matters arising.

**4. Approval of reservations**

To approve the reservations taken since the previous Committee meeting.

**5. Till Roll, Lost and Found and Accident Book**

To review the till roll, lost and found and accident book.

**6. Storage of archives**

To receive any updates regarding the storage of archives.

**7. Walkers Crisp Campaign**

To agree the Parish Council's involvement in the campaign.

**Part 2 (private)**

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

**8. Exclusion of the Public and Press**

Members are recommended to approve the following resolution:

"That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information."