

WOMBOURNE PARISH COUNCIL

MINUTES of the meeting of **WOMBOURNE PARISH COUNCIL** held in the Council Chamber on Monday, 3rd September 2018, commencing at 7.30 p.m.

Present:	Councillors	Miss M Roberts ... Chairman D Kinsey ... Vice Chairman B Bond Mrs F M Bond M Davies A Hinton A Peace J Pike Miss D Tait J Tudor K Upton R Williams
		Mrs R Wright ... Clerk
		1 Member of the Public, Victoria Bratt, Chairman of the Carnival Committee & PCSO J Buzzard and PCSO A Rathbone

70/18 PUBLIC PARTICIPATION - held from 7.15pm – 7.30pmPCSO update

PCSO J Buzzard provided an update to Members of the latest police report for the Parish Council. The report is available for Members via the Clerk.

Resident from Bratch Lane, Wombourne

The resident requested support from the Parish Council in preventing articulated HGV's entering the Village and in particular areas such as Bratch Lane where they can get stuck on small bridges.

He also asked for support in putting pressure on the County Council to clear the debris under the bridge near his home. British Waterways and Severn Trent were already involved as the culvert under his property is continuously blocked.

Councillor Davies advised he was due to meet with Community Infrastructure Liaison Manager for the County Council that week so agreed to meet with the Resident to discuss his concerns further.

Update from Carnival Committee

Victoria Bratt, Chairman of the Carnival Committee thanked the Parish Council for the use of the Civic Centre and it's grounds on the Carnival day. It was likely the hottest Carnival on record. All the available space was completely full. There were no complaints, and just 4 minor incidents requiring first aid. There were 6 floats in the parade, the organisers of which are all keen to take part in next year's Carnival, the theme of which is still to be decided. At the forthcoming presentation evening, 12 local charities will be presented with £100 each from the Committee.

Councillor Davies, on behalf of all Members thanked Victoria for all her efforts in resurrecting the Carnival again, an event which all people of Wombourne benefit from.

71/18 APOLOGIES

Apologies were received from Councillor Reade and Mrs Thistle.

72/18 DECLARATIONS OF INTEREST

Councillor Davies declared an interest in planning application 18/00496/FUL.

73/18 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9th JULY 2018

The minutes of the meeting held on 9th July 2018, having been circulated to all Members for consideration were taken as read.

RESOLVED: The minutes were confirmed and signed by the Chairman.

TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:-

74/18 PLANNING AND DEVELOPMENT – 16th July 2018

The minutes of the meeting held on 16th July 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Planning and Development Committee held on 16th July 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Williams.

75/18 FINANCE AND GENERAL PURPOSES – 23rd July 2018

The minutes of the meeting held on 23rd July 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 23rd July 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Mrs Bond.

76/18 CIVIC CENTRE MANAGEMENT – 23rd July 2018

The minutes of the meeting held on 23rd July 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Civic Centre Management Committee held on 23rd July 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Bond.

77/18 RECREATION AND AMENITIES – 30th July 2018

The minutes of the meeting held on 30th July 2018 having been circulated to all Members, were taken as read.

Councillor Davies thanked the Clerk for her efforts in securing a £10,000 grant from the Big Lottery Fund towards the improvements at Bratch Park.

RESOLVED: that the minutes of the Recreation and Amenities Committee held on 30th July 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Davies.

78/18 REPORTS FROM MEMBERS APPOINTED TO OUTSIDE BODIES

a) Wombourne Best Kept Village Committee

The Chairman reported the presentation evening for the local competition will take place on 6th September 2018. Wombourne came 2nd in the large village competition, with Brewood taking 1st place. She advised Members she had sent a letter to the local Spar thanking them for their efforts in getting involved in the recent Village tidy ups.

b) Parish Champion Update

The Chairman reminded Members of the forthcoming Parish Summit on 28th September 2018 and encouraged all Parish Councillors to attend. She reported that FAN's (Friends and Neighbours) living the good life was currently being rolled out, an initiative headed up by Jan Wright.

c) Wombourne Community Association

Councillor Peace reported the AGM took place on 19th July where he was in attendance along with Parish Councillors Pike and Miss Tait. The Executive Committee met 6 times during the previous year and grants were given to High Flyers and Wombourne Methodist Church. The Association were compiling a list of local community groups in the Village, which currently stands at approximately 100. Officers of the association were re-elected en bloc. The garage in Penn used to store equipment is now owned by the Association. An update on the kurling set was provided with usage steadily increasing, it was hired 13 times and donations of £150 each have been given to High Flyers and Wombourne URC Messy Church from the proceeds. Social evenings are planned for 17th September and 18th October 2018 and it's hoped that local community groups will be able to showcase themselves in the Community Centre on the evening of the Christmas Light Switch On.

79/18 Financial matters

- a) To approve and sign off the payments for August 2018
- b) To approve and sign off the bank reconciliation for August 2018
- c) To approve and sign off the petty cash for August 2018
- d) To approve and sign off the payments made under delegated powers for August 2018.

RESOLVED: that the financial matters be approved by the Chairman and/or the Chairman of the Finance and General Purposes Committee in accordance with the schedule distributed.

80/18 Clerk's report

The Clerk shared a report of matters that had been handled through the Parish Council Office during the past month, which included 7 reports to the County Council, 4 reports to the District Council, 5 BKV enquiries, 18 website posts and 20 items of ongoing actions. She informed Members that the website views had remained consistent since its launch, and the office had started to receive approximately 3-5 enquiries per week regarding room hire via the contact form on the website.

81/18 CORRESPONDENCE

a) South Staffordshire Community Innovation Fund – reminder that the fund opened on 6th August and closes at 5pm on 28th September 2018. Grants up to £1000 are available for all Community and Voluntary Sector organisations in South Staffordshire, including those registered to the South Staffordshire Community Lottery.

b) Diversion of Vehicular Traffic – notification received from Staffordshire County Council in relation to Rookery Road, Wombourne. On 25th September 2018 an order will be made to prohibit any vehicle from proceeding in that length of Rookery Road from its junction with Battlefield Lane to its junction with Greenhill unless the vehicle is being used in connect with the work, requires access to premises or is being used for police, fire brigade or ambulance. Pedestrian access will be available. The order will come into force on 1st October 2018 and it is anticipated that the work will be completed by 2nd November 2018.

c) Richborough Estates – requesting clarification from the Parish Council regarding the inclusion of allotments on the Beggars Bush Lane Site. The Clerk confirmed the Chairman had asked her to set up a meeting with Richborough Estates and she would let everyone know once this meeting had been confirmed.

d) Community Council of Staffordshire – the group met for the last time on 20th August 2018. The organisation would have been celebrating their 65th anniversary in October, but due to various factors have decided to call time on their work. The Best Kept Village Competition will continue to run in the future by Staffordshire Community Foundation. Support Staffordshire will continue the support work for village halls and the work through Defra.

e) Mazars (external auditor) – advising they will be required to qualify the audit for the period 2017/2018 as no review of the Financial Regulations was carried out. As the Financial Regulations were currently being reviewed and updated, Members agreed this matter would be taken to the next Finance and General Purposes Committee.

82/18 CHAIRMAN'S BUSINESS

a) There were no events to report on this month.

a) The Chairman noted that the next meeting of Full Council would be held on Monday, 1st October 2018.

b) It was agreed that Committee meetings would be held as follows:-

Planning and Development	-	Monday 10 th September 2018 – 7.30pm
Recreation and Amenities	-	Monday 17 th September 2018 – 7.00pm
Civic Centre Management	-	Following the Recreation and Amenities meeting
Finance and General Purposes	-	Monday 24 th September 2018 – 7.00pm

The meeting terminated at 8.05 p.m.