

**WOMBOURNE PARISH COUNCIL**

**MINUTES** of the meeting of **WOMBOURNE PARISH COUNCIL** held in the Council Chamber on Monday 4<sup>th</sup> February 2019, commencing at 7.30 p.m.

Present:	Councillors	Miss M Roberts ... Chairman	
		D Kinsey ... Vice Chairman	
		B Bond	
		M Davies	
		A Hinton	
		A Peace	
		J Pike	
		R Reade	
		J Tudor	
		K Upton	
		R Williams	
		Mrs R Wright	... Clerk

**11/19 PUBLIC PARTICIPATION - held from 7.15pm – 7.30pm**

Five residents were in attendance from Bratch Lane regarding planning application 18/00842/FUL.

The residents expressed their concerns regarding the volume of traffic along Bratch Lane and in particular the safety of residents pulling on and off their drives and from the development, as well as the proximity of the entrance to the new development to the existing houses in Bratch Lane.

Councillor Williams advised the residents the Parish Council were only consultees for any planning matters, the same as any local resident, and South Staffordshire Council were the planning authority dealing with the matter. He explained the Parish Council's Planning and Development Committee had considered the application twice. The first time they had objected to it on the grounds of the houses being too close to the road and noted that the environmental impact to the water extraction on the site needed to be considered. The Committee had no objection to the second proposal when the number of houses on the site had been reduced to 6, however, they still noted their concerns regarding the water extraction.

Councillor Bond informed the residents he had carried out a site visit as a Ward Member for the area and had been monitoring the progress of the planning application and had already put forward his comments to the Planning Officer at South Staffordshire Council. The application to build houses on the site had since been amended and the proposal was now for just 4 houses on the site. Any concerns regarding road safety would need to be addressed to Staffordshire County Council's Highways Department.

**12/19 APOLOGIES**

Apologies were received from Councillors Mrs Bond and Miss Tait.

**13/19 DECLARATIONS OF INTEREST**

Councillor Davies declared an interest in planning applications 18/00967/COU and 18/01034/FUL.

Councillor Reade declared that he had an open mind in respect of any planning applications at this meetings and all subsequent meetings.

14/19 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14<sup>th</sup> JANUARY 2019

The minutes of the meeting held on 14<sup>th</sup> JANUARY 2019, having been circulated to all Members for consideration were taken as read.

RESOLVED: The minutes were signed by the Chairman as a true record of the meeting.

TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:-

15/19 RECREATION AND AMENITIES – 21<sup>st</sup> JANUARY 2019

The minutes of the meeting held on 21<sup>st</sup> January 2019 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Recreation and Amenities Committee held on 21<sup>st</sup> January 2019, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Davies as a true record of the meeting.

16/19 PLANNING AND DEVELOPMENT – 21<sup>st</sup> JANUARY 2019

The minutes of the meeting held on 21<sup>st</sup> January 2019 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Planning & Development Committee held on 21<sup>st</sup> January 2019, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Williams as a true record of the meeting.

17/19 CIVIC CENTRE MANAGEMENT – 28<sup>th</sup> JANUARY 2019

The minutes of the meeting held on 28<sup>th</sup> JANUARY 2019 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Civic Centre Management Committee held on 28<sup>th</sup> January 2019, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Bond as a true record of the meeting.

18/19 FINANCE AND GENERAL PURPOSES – 28<sup>th</sup> JANUARY 2019

The minutes of the meeting held on 28<sup>th</sup> January 2019 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 28<sup>th</sup> January 2019, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Hinton as a true record of the meeting.

19/19 REPORTS FROM MEMBERS APPOINTED TO OUTSIDE BODIES

a) Wombourne Best Kept Village Committee

The Chairman reported the Committee had a new logo which had been designed by Rebecca Linney. They had received a donation of £100 and 20 builders sacks from a local building firm, and Coffee 212 had agreed to provide tea and coffee for volunteers who attend litter picks in February. Students working towards their Duke of Edinburgh Award had volunteered to complete weekly litter picks around the Village.

Councillor Bond suggested formal thanks should be sent to the BKV volunteers and other local resident volunteers who have made such an impact around the Village from their recent tidy ups. It was resolved the Clerk would write to the Committee giving thanks on behalf of the Parish Council.

b) Wombourne Carnival Committee

Councillor Peace reported the first Committee meeting of 2019 was due to take place on 7<sup>th</sup> February 2019.

c) Wolverhampton Business Airport

Councillor Reade asked if there was any update on the future plans of the site. Councillor Peace reported there had been no update since his last report to Full Council in January 2019.

20/19 Financial matters

- a) To approve and sign off the payments for January 2019
- b) To approve and sign off the bank reconciliation for January 2019
- c) To approve and sign off the petty cash for January 2019
- d) To approve and sign off the payments made under delegated powers for January 2019.

RESOLVED: that the financial matters be approved by the Chairman and/or the Vice Chairman of the Finance and General Purposes Committee in accordance with the schedule distributed.

21/19 Clerk's report

The Clerk shared a report of matters that had been handled through the Parish Council Office in January, which included 9 reports to the County Council, 4 reports to the District Council, 1 BKV enquiry and 13 website posts.

She noted that the Parish Council staff had all been paid their salary via BACS for the first time in January and noted this was a change that the staff were all thankful for.

22/19 CORRESPONDENCE

- a) St Benedict Biscop Church – thank you letter for the grant of £600.
- b) South Staffordshire Council – let's work together session on Community Support taking place on Monday 25<sup>th</sup> February 2019. Members wishing to attend can let the Clerk know who will book their place.

23/19 CHAIRMAN'S BUSINESS

- a) There was nothing to report this month.
- b) The Chairman noted that the next meeting of Full Council would be held on Monday 4<sup>th</sup> March 2019.
- c) It was agreed that Committee meetings would be held as follows:-

Planning and Development	-	Monday 11 <sup>th</sup> February 2019 – 7.00pm
Civic Centre Management	-	Monday 18 <sup>th</sup> February 2019 – 7.00pm
Finance and General Purposes	-	Monday 25 <sup>th</sup> February 2019 – 7.00pm.

The meeting terminated at 7.50 p.m.