

WOMBOURNE PARISH COUNCIL

MINUTES of the meeting of **WOMBOURNE PARISH COUNCIL** held in the Council Chamber on Monday, 9th July 2018, commencing at 7.40 p.m.

Present:	Councillors	Miss M Roberts ... Chairman
		D Kinsey ... Vice Chairman
		B Bond
		Mrs F M Bond
		M Davies
		A Peace
		J Pike
		R Reade
		Miss D Tait
		K Upton
		R Williams
		Mrs R Wright ... Clerk
		4 Members of the Public

56/18 PUBLIC PARTICIPATION - held from 7.15pm – 7.40pm (standing orders were suspended to allow public participation to continue past 7.30pm)

Resident from Bratch Common Road, Wombourne

The resident and his partner requested assistance from the Parish Council regarding issues relating to a property in Bratch Common Road.

Councillor Bond agreed to meet with the Resident and other outside bodies involved in the issues at a neutral location to try and resolve matters.

Resident from Rookery Road, Wombourne

The resident requested assistance from the Parish Council in resolving anti-social behaviour on Mill Lane car park, Wombourne.

Councillor Mrs Bond advised the resident she had reported his concerns to the portfolio holder for enforcement at South Staffordshire Council, as well as their Community Safety Officer who agreed to liaise with Staffordshire Police to try and resolve the issues on the car park.

57/18 APOLOGIES

Apologies were received from Councillor Green, Hinton and Mrs Thistle.

58/18 DECLARATIONS OF INTEREST

There were no declarations of interest.

59/18 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th June 2018

The minutes of the meeting held on 4th June 2018, having been circulated to all Members for consideration were taken as read.

RESOLVED: The minutes were confirmed and signed by the Chairman.

TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:-

60/18 RECREATION AND AMENITIES – 11th June 2018

The minutes of the meeting held on 11th June 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Recreation and Amenities Committee held on 11th June 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Davies.

61/18 PLANNING AND DEVELOPMENT – 18th June 2018

The minutes of the meeting held on 18th June 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Planning and Development Committee held on 18th June 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Williams.

62/18 FINANCE AND GENERAL PURPOSES – 25th June 2018

The minutes of the meeting held on 25th June 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 25th June 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Mrs Bond.

63/18 CIVIC CENTRE MANAGEMENT – 25th June 2018

The minutes of the meeting held on 25th June 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Civic Centre Management Committee held on 25th June 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Bond.

64/18 REPORTS FROM MEMBERS APPOINTED TO OUTSIDE BODIES

a) Wombourne Carnival

Councillor Peace advised Members following a successful Carnival held on 1st July, the Committee had met to debrief. He suggested Vicky Bratt should be commended for her dedication, hard work, drive and commitment in making the Carnival such a success. Whilst she does have a supporting Committee, this is only a small team of people, and Vicky really is the driving force of team. The WI had more entries for their show this year than in previous years. One minor incident was reported in the accident book inside the Civic Centre. The next Committee meeting will take place on 13th September and the AGM will be held on 10th October.

RESOLVED: the Clerk will write to the Carnival Committee passing on Councillor Peace's comments.

b) Best Kept Village

The Chairman advised Members she attended the monthly meeting in June, taking part in the litter pick with both members of the Committee and members of the public before the meeting.

c) PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: that in pursuance of the powers contained in Section One of the above Act the press and public be now excluded from the meeting on the grounds that the business to be transacted was of a confidential nature and that publicity would be prejudicial to the public interest.

65/18 Financial matters

- a) To approve and sign off the payments for June 2018
- b) To approve and sign off the bank reconciliation for June 2018
- c) To approve and sign off the petty cash for June 2018
- d) To approve and sign off the payments made under delegated powers for June 2018.

RESOLVED: that the financial matters be approved by the Chairman and/or the Chairman of the Finance and General Purposes Committee in accordance with the schedule distributed.

66/18 ANNUAL PARISH SUMMIT

The Chairman asked Parish Councillors to let the Clerk have their responses to the survey emailed to them by the end of the week and to confirm their attendance to the Parish Summit on 28th September 2018. District Councillors had already responded to the survey and confirmed their attendance.

67/18 PARISH COUNCIL WEBSITE

The Chairman reported that the Parish Council's website was now live. She thanked the Clerk for all of the time and effort she had put into the website so far, some of which had been spent in her own time during evenings and weekends.

She reported that there had been 221 users with 897 page views during the past week since the site went live, most of whom were from the UK, and most had viewed the website on their mobile phone. The services pages had received the most views, with the Councillors page next. The Chairman encouraged Members to let the Clerk have their feedback on the website, if they hadn't already.

68/18 CORRESPONDENCE

The Chairman informed Members she had agreed with the Clerk that the correspondence section of the agenda should provide some detail on what will be discussed so Members know whether they should declare an interest and to prepare any response needed.

a) Resident of Heath House Drive – the residents concerned about cars parking on the pavement in Millfields Way making it difficult for buggies/wheelchair users to pass and also causing other vehicles to move onto the other side of the road to pass the parked car. Councillor Mrs Bond advised she had spoken to the resident regarding his concerns and agreed to take the matter up with the Community Safety Officer at South Staffordshire Council and at the next police locality forum.

b) Staffordshire Police – notification of recent burglaries at pubs and working men's clubs in South Staffordshire and suggesting security measures to prevent such crimes. Members agreed for the Clerk to acknowledge the letter informing the Police of the measures in place at the Civic Centre.

c) Wombourne BKV – giving thanks for the donation from the Parish Council and for their ongoing support.

d) Resident of Cushman Avenue – the residents disappointed in the decline of the appearance and maintenance in the Village. Councillor Mrs Bond informed Members that the centre of the Village is litter picked every day by South Staffordshire Council, but unfortunately this does not deter people from throwing litter. It was agreed for the Clerk to respond providing information on the services provided by the County and District Council and how to report issues to them.

e) Policy & Partnership Services at South Staffordshire Council – request for nominations for The Lord Ferrers Awards. Members should let the Clerk know if they wish to nominate anyone.

f) Enterprise & Growth at South Staffordshire Council – offering to complete a Dementia Friend workshop. The Chairman agreed to defer the matter to the Finance and General Purposes Committee meeting.

g) Residents of Rookery Road – requesting assistance from the Parish Council with regards to anti-social behaviour in Mill Lane car park. This matter was discussed during public participation and actions agreed.

h) Resident of Rookery Road – concerns regarding the proposed housing development on land off Beggars Bush Lane and the traffic consequences. The Clerk confirmed she had written to the resident and given him South Staffordshire Council's details to raise his concerns about the development as part of the Site Allocation Document.

69/18 CHAIRMAN'S BUSINESS

a) The Chairman reported that she had attended the recent Wellbeing Café at the Civic Centre along with Councillor Pike, which focused on dementia. She had also been to the Flower Festival at St Benedict Biscop Church, new Chairman training along with Councillor Kinsey provided by the Parish Council's Association, BKV litter pick and Committee meeting, and the Armed Forces Day event at Codsall. As well as helping to set up for the Carnival, she had also been in attendance on the day and had judged the best dressed window. She had also attended the opening of the new garden at the Methodist Church and has been to Penkridge Parish Council's Civic Service.

a) The Chairman noted that the next meeting of Full Council would be held on Monday, 3rd September 2018.

b) It was agreed that Committee meetings would be held as follows:-

Planning and Development	-	Monday 16 th July 2018 – 7.00pm
Finance and General Purposes	-	Monday 23 rd July 2018 – 7.00pm
Civic Centre Management	-	Following the Finance and General Purposes meeting
Recreation and Amenities	-	Monday 30 th July 2018 – 7.00pm

The meeting terminated at 8.15 p.m.