

**WOMBOURNE PARISH COUNCIL**

MINUTES of the **ANNUAL MEETING of WOMBOURNE PARISH COUNCIL** held in the Council Chamber on Monday, 14<sup>th</sup> May 2018, commencing at 7.30 p.m.

Present:	Councillors	J Pike	... Chairman
		Miss M Roberts	... Vice-Chairman
		B Bond	
		Mrs F M Bond	
		M W Davies	
		A Hinton	
		D Kinsey	
		A Peace	
		R Reade	
		Miss D Tait	
		Mrs S Thistle	
		K Upton	
		R Williams	
			Mrs R Wright

**44/18 APOLOGIES**

Apologies for absence were received from Councillor Green.

**45/18 DECLARATIONS OF INTEREST**

Councillor Davies declared an interest in planning application 18/00039/FUL.

**46/18 PRESENTATION OF THE JOAN WILLIAMS CIVIC AWARD TROPHY 2017**

The Chairman presented the Joan Williams Civic Award for 2017 to John Reynolds. Over the past 35 years John has fully committed himself with dedication, loyalty and hard work to the various organisations in Wombourne of which he has been a member. He joined the Carnival Committee in 1985, he has been a member of the Community Association for more than 20 years, and more recently joined the Best Kept Village Committee. The Chairman thanked John for his hard work and dedication to the Village and said it was a privilege to present him with the award as his last role as Chairman of the Parish Council.

**47/18 ELECTION OF CHAIRMAN OF THE COUNCIL 2018/2019**

The Chairman thanked all Members for their help and support during his year of office.

Nominations were invited for the position of Chairman of Wombourne Parish Council for the year 2018/2019. Councillor Miss Mary Roberts was nominated by Councillor Davies and seconded by Councillor Kinsey. There were no other nominations.

**RESOLVED:** that Councillor Miss Mary Roberts be elected Chairman of Wombourne Parish Council for the year 2018/2019.

Receiving the Chain of Office, Councillor Miss Roberts paid tribute to Councillor Pike for his contribution as a Member and Chairman of the Parish Council and to Mrs Doreen Pike for her support as Consort. It had been a privilege for her to serve as his Vice Chairman during the past year and noted he was a hard act to follow with his calm and easy manner, and having attended over 100 events during the past year.

Councillor Miss Roberts thanked Members for giving her the opportunity to serve as Chairman and noted she would be well supported by seven District Councillors and a County Councillor and looked forward to the coming year.

#### 48/18 ELECTION OF VICE-CHAIRMAN

Nominations were invited for the position of Vice-Chairman for the ensuing year. Councillor Kinsey was nominated by Councillor Pike and seconded by Councillor Bond. There were no other nominations.

RESOLVED: that Councillor Kinsey be elected Vice-Chairman of Wombourne Parish Council for the year 2018/2019.

#### 49/18 CONFIRMATION OF OFFICE OF DEPUTY CHAIRMAN

In accordance with custom the office of Deputy Chairman is occupied by the immediate past Chairman of the Parish Council.

RESOLVED: that Councillor Pike be appointed Deputy Chairman of Wombourne Parish Council for the year 2018/2019.

#### 50/18 ELECTION OF CHAIRMEN AND MEMBERS OF COMMITTEES

RESOLVED: that Committee Chairmen and Members be appointed as detailed on separate sheet.

#### 51/18 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

RESOLVED: that Members be appointed to represent the Parish Council on outside bodies as detailed on separate sheet,

#### 52/18 MINUTES

The minutes of the meeting held on 9<sup>th</sup> April 2018, were been circulated to all Members for consideration.

Matters Arising – 40/18 The Clerk advised Councillor Peace had asked for an amendment to advise he wasn't present at the meeting but had received notes following it.

RESOLVED: The minutes were confirmed and signed by the Chairman.

#### 53/18 PLANNING AND DEVELOPMENT – 16<sup>th</sup> April 2018

The minutes of the meeting held on 16<sup>th</sup> April 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Planning and Development Committee held on 16<sup>th</sup> April 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Williams.

54/18 FINANCE AND GENERAL PURPOSES – 23<sup>rd</sup> April 2018

The minutes of the meeting held on 23<sup>rd</sup> April 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Finance and General Purposes Committee held on 23<sup>rd</sup> April 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Mrs Bond.

55/18 CIVIC CENTRE MANAGEMENT – 23<sup>rd</sup> April 2018

The minutes of the meeting held on 23<sup>rd</sup> April 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Civic Centre Management Committee held on 23<sup>rd</sup> April 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Bond.

56/18 REPORTS FROM MEMBERS APPOINTED TO OUTSIDE BODIES

Carnival Committee – Councillor Peace informed Members all necessary elements of the carnival are being put into place including taking on board the new GDPR regulations. Staffordshire County Council are insisting that a traffic management company deal with road closures and every road joining the parade route has a sign to inform people the parade will be passing. More volunteers are required to assist in marshalling the parade. The arena entertainment programme is still being finalised.

Wolverhampton Airport Committee – Councillor Peace informed Members the runway which was closed following damage on 30<sup>th</sup> March 2017 is having repairs trialled at present. All business units except one plus a small amount of office space is now occupied. Rotorsport have taken on a second instructor so it's anticipated there will be an increase in autogyro training. There were 45,000 aircraft movements in 2017 which is a slight increase on 2016. A landing aircraft overran the runway on 16<sup>th</sup> November 2017 and crashed across two hedges and a public road. On 17<sup>th</sup> June 2018, 110 visiting aircraft are expected for a private aircrew reunion. There has been no further action in relation to the instrument approach system since the consultation in August 2017, and from October to December 2017 there were seven complaints received about aircraft movements.

57/18 PAYMENT OF ACCOUNTS

RESOLVED: that signatures to cheques be approved in accordance with the schedule distributed.

58/18 ANNUAL GOVERNANCE STATEMENT 2017/2018

Members agreed to the Clerk/Responsible Financial Officer and Chairman signing the Annual Governance Statement 2017/2018, agreeing that the Parish Council adopt the correct procedures in maintaining their financial affairs.

#### 59/18 CORRESPONDENCE

The following correspondence was brought to the attention of the Parish Council:-

- a) The Clerk informed Members an anonymous letter had been received in relation to Wombourne Best Kept Village Competition suggesting more needed to be done in relation to bins, potholes and dog mess.
- b) Wombourne Christian Aid – notification that the door to door collection for Christian Aid Week would be taking place between 13<sup>th</sup> and 19<sup>th</sup> May 2018.
- c) The Clerk informed Members that the Crime Summary Report up to 15<sup>th</sup> May 2018 was available for inspection.

#### 60/18 CHAIRMAN'S BUSINESS

- a) The Chairman noted that the next meeting of Full Council would be held on Monday, 4th June 2018, with public participation at 7.15 p.m.
- b) Owing to the Bank Holidays in May, the Chairman asked for Members' permission to delegate the two planning applications received this month to the Chairman and Vice Chairman of the Planning and Development Committee. This was agreed.

It was agreed that meetings would be held in May as follows:-

Civic Centre Management	-	21 <sup>st</sup> May 2018 - 7.00pm (single item agenda only)
Recreation and Amenities	-	21 <sup>st</sup> May 2018 - following

- c) The Chairman reminded Members of the Consultation Meetings they had been invited to, being Thursday 17<sup>th</sup> May at 7.00pm and Wednesday 23<sup>rd</sup> May at 6.30pm, in addition to the Wellbeing Café taking place on 4<sup>th</sup> June from 1.30pm – 3.30pm and Code of Conduct training taking place in the Council Chamber on 5<sup>th</sup> June.

The meeting terminated at 8.00 p.m.