

WOMBOURNE PARISH COUNCIL

MINUTES of the meeting of **WOMBOURNE PARISH COUNCIL** held in the Council Chamber on Monday, 4th June 2018, commencing at 7.30 p.m.

Present:	Councillors	Miss M Roberts ... Chairman
		D Kinsey ... Vice Chairman
		B Bond
		Mrs F M Bond
		M Davies
		M Green
		A Peace
		J Pike
		R Reade
		Miss D Tait
		Mrs S Thistle
		K Upton
		R Williams

Mrs R Wright ... Clerk

2 Members of the Public attended to observe the meeting
PCSO Gillian Murphy during public participation.

44/18 PUBLIC PARTICIPATION (Held from 7.15pm – 7.30pm)

PCSO Gillian Murphy presented the monthly crime report providing the following summary –

Burglary: 2 incidents

Theft of motor vehicle: 3 incidents

Theft from motor vehicle: 2 incidents

The Full Report is available for Members to view from the Clerk.

PCSO Murphy explained keyless car theft is, unfortunately, increasing and members of the public should be urged to keep their keys in a metal tin or a faraday bag to prevent such a crime. A steering lock is also a good preventative measure.

45/18 APOLOGIES

Apologies were received from Councillor Hinton.

46/18 DECLARATIONS OF INTEREST

There were no declarations of interest.

47/18 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14th MAY 2018

The minutes of the meeting held on 14th May 2018, having been circulated to all Members for consideration were taken as read.

RESOLVED: The minutes were confirmed and signed by the Chairman.

TO APPROVE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS:-

49/18 CIVIC CENTRE MANAGEMENT – 21st May 2018

The minutes of the meeting held on 21st May 2018 having been circulated to all Members, were taken as read.

RESOLVED: that the minutes of the Civic Centre Management Committee held on 21st May 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Bond.

50/18 RECREATION AND AMENITIES – 21st May 2018

The minutes of the meeting held on 21st May 2018 having been circulated to all Members, were taken as read.

Councillor Davies advised Members the Committee had considered proposals for improvements at Bratch Park, and had unanimously agreed upon one contractor. An evaluation tool had been used to rate the three companies covering price, quality, after sales service and closest match to the recommendations from local school children.

RESOLVED: that the minutes of the Recreation and Amenities Committee held on 21st May 2018, together with the recommendations contained therein, be approved and adopted.

The minutes were signed by Councillor Davies.

51/18 REPORTS FROM MEMBERS APPOINTED TO OUTSIDE BODIES

a) Wombourne Carnival

Councillor Peace advised Members that there had been no updates since the last minutes.

b) Best Kept Village

The Chairman advised Members she attended the monthly meeting on 16th May, taking part in the litter pick with both members of the Committee and members of the public before the meeting started. Litter picks are run on a regular basis by Committee members.

Councillor Bond proposed the volunteers taking part in the litter picks should be highly commended for their efforts which have made a noticeable difference in the Village, as can be seen on local social media platforms. All were in agreement.

c) Wombourne and Swindon in Relief Fund

Councillor Davies reminded Members that the fund was available and urged them to let him know if they knew of anyone who would benefit from this. In the past assistance has been provided for things ranging from school uniforms, school trips & funeral expenses.

52/18 Financial matters

- a) To approve and sign off the payments for May 2018
- b) To approve and sign off the bank reconciliation for May 2018
- c) To approve and sign off the petty cash for May 2018
- d) To approve and sign off the payments made under delegated powers for May 2018.

RESOLVED: that the financial matters be approved by the Chairman and/or the Chairman of the Finance and General Purposes Committee in accordance with the schedule distributed.

53/18 ANNUAL AUDIT OF ACCOUNTS 2017-2018

Copies of the Accounting Statement were circulated to all Members.

RESOLVED: that the Chairman and the Responsible Financial Officer should sign and date the Accounting Statement on behalf of the Parish Council.

54/18 CORRESPONDENCE

Community Highway Team – request to attend a future Parish meeting to discuss their work and how they can assist the Parish Council. Members agreed to invite the team to complete a short presentation prior to the next Full Council Meeting.

55/18 CHAIRMAN'S BUSINESS

a) The Chairman noted that the next meeting of Full Council would be held on Monday, 9th July 2018.

b) It was agreed that Committee meetings would be held as follows:-

Recreation and Amenities	-	Monday 11 th June 2018 – 7.00pm
Planning and Development	-	Monday 18 th June 2018 – 7.00pm
Finance and General Purposes	-	Monday 25 th June 2018 – 7.00pm
Civic Centre Management	-	Following the Finance and General Purposes meeting

c) Reminder to Parish Councillors that the District Council are running a Code of Conduct training session on Tuesday, 5th June in the Council Chamber at 6pm. Also, Wombourne Carnival is taking place on Sunday, 1st July. The Chairman reported she has attended the Best Kept Village meeting last month with further meetings booked in this month.

The meeting terminated at 7.47 p.m.