

**WOMBOURNE PARISH COUNCIL**

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Clerk

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The **ANNUAL MEETING** of **WOMBOURNE PARISH COUNCIL** will be held in the Council Chamber on Wednesday 12th June 2019, commencing at 7.30 p.m.

**A G E N D A**

1. Apologies
2. Declarations of Interest
3. Election of Chairman for 2019/2020
4. Election of Vice-Chairman for 2019/2020
5. Delivery of Acceptance of Office forms
  - a) Forms to be delivered to the Clerk by the Chairman of the Council and all Councillors
  - b) To agree when any forms not received to date shall be received
6. Appointment of Deputy Chairman for 2019/2020
7. Election of Chairman and Members of Committees:-
  - a) Civic Centre Management
  - b) Finance and General Purposes
  - c) Planning and Development
  - d) Recreation and Amenities
8. Appointment of Members to the following:-
  - a) Senior Citizens' Day Centre
  - b) Locality Forum
  - c) Wombourne Community Association
  - d) Wolverhampton Business Airport Consultative Committee
  - e) Wombourne Carnival Committee
  - f) Wombourne Charity Trustees Committee
  - g) Wombourne Best Kept Village Committee

9. To approve the minutes of the meeting held on 1<sup>st</sup> April 2019
10. To approve the minutes of the following committee meetings:-
  - a) Planning and Development - 8<sup>th</sup> April 2019
  - b) Recreation and Amenities - 15<sup>th</sup> April 2019
  - c) Civic Centre Management - 15<sup>th</sup> April 2019
  - d) Finance and General Purposes - 29<sup>th</sup> April 2019
11. Reports from Members appointed to Outside Bodies
12. Financial matters:-
  - a) To approve and sign off the payments for April and May 2019
  - b) To approve and sign off the bank reconciliation for April and May 2019
  - c) To approve and sign off the petty cash for April and May 2019
  - d) To approve and sign off the payments made under delegated powers for April and May 2019
13. To receive the Annual Internal Audit Report 2018/2019
14. To approve the Annual Governance Statement 2018/2019
15. To approve the Accounting Statement 2018/2019
16. Correspondence
17. Presentation of the Joan Williams Civic Award for 2018
18. Chairman's Business
  - a) Proposed date for the next Full Council Meeting – Monday 1<sup>st</sup> July 2019
  - b) To agree the Committee(s) meeting on Monday 17<sup>th</sup> June 2019 and Monday 24<sup>th</sup> June 2019

**N.B. There will be no Public Participation prior to this meeting.**