



## **WOMBOURNE PARISH COUNCIL**

### **Civic Centre Management Committee Meeting Monday 21<sup>st</sup> February 2022 at 7pm**

Committee Members: Councillors Barry Bond MBE (Chairman), Cheryl Davies, Mike Davies, Elizabeth Keeling, Dan Kinsey, Claire McIlvenna, Vince Merrick, Alan Peace, Martin Perry, John Pike, Robert Reade, Mary Roberts, Daisy Tait (Vice-Chairman)

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.  
The meeting will be held in the Civic Centre, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
16<sup>th</sup> February 2022

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

## **A G E N D A**

### **Part 1 – open to the public**

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Approval of minutes from 29<sup>th</sup> November 2021** – *to approve the minutes of the last Committee meeting.*
4. **Matters arising from 29<sup>th</sup> November 2021** – *to review the previous minutes and take forward any matters arising.*
5. **Approval of reservations** - *to approve the reservations taken since the previous Committee meeting.*
6. **Till roll, lost and found and accident book** – *to note the entries since the last meeting.*
7. **Civic Centre Roof** – *to receive an update on the roof.*

8. **Venue dressers** – *To note that Country Dream Weddings are no longer offering venue dressing services, and to consider approving the addition of Rose Bloom Weddings to our approved venue dresser list ([Rose Bloom Weddings | Facebook](#)).*
9. **Bake Sale by Home Instead** – *To consider the request from Home Instead to hold a bake sale at the front of the Civic Centre in June 2022.*
10. **Bridal Fayre** – *To consider the detail for the proposed bridal fayre, including:*
  - a. Date
  - b. Time
  - c. Entry fee
  - d. Stall holders, and appropriate fees
  - e. Advertising.
11. **Day Centre** – *To consider:*
  - a. The future of the Day Centre used by the Senior Citizens Club
  - b. Request from Mrs J Davies to use the Day Centre for a knitting club
  - c. Installation of a key safe outside for access to keys if item b is agreed
12. **Electrical charging points** – *To consider the email from South Staffordshire Council and whether to put forward the Civic Centre car park.*
13. **Correspondence** – *To discuss any correspondence for the Committee.*

## **Part 2 (private)**

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

14. **Exclusion of the Public and Press** - *Members are recommended to approve the following resolution:*

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”