

## **WOMBOURNE PARISH COUNCIL**

## Full Council Meeting Monday 7<sup>th</sup> March 2022 at 7.15pm

Dear Councillor,

You are hereby summoned to the monthly meeting of Wombourne Parish Council for the transaction of business as set out helow

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright

Clerk to the Parish Council

2nd March 2022

## Note to Members of the Public:

Public participation will take place during the meeting. It would be helpful if you could inform the Clerk if you wish to speak beforehand by calling 01902 896300 or via email enquiries@wombourneparishcouncil.org.uk.

## AGENDA

- 1. **Apologies** to note any apologies received from Councillors.
- 2. **Declarations of Interest** Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.
- 3. **Public Participation** residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders.
- 4. **Police report** to receive the report from South Staffordshire Police.
- 5. **Approval of Minutes** to approve the minutes of the Parish Council Meeting on:
- a) Monday 7<sup>th</sup> February 2022.
- 6. **Reports from Committees** to receive verbal reports from Committee Chairmen as follows:
- a) Recreation and Amenities Committee Councillor Mike Davies
- b) Planning and Development Committee Councillor Alan Peace
- c) Civic Centre Management Committee Councillor Barry Bond
- d) Finance and General Purposes Committee Councillor Mary Roberts
- e) High Street Recovery and Rejuvenation Committee Councillor Daisy Tait

7. **Reports from Members appointed to Outside Bodies** – to receive reports from Members appointed to the following outside bodies:

Outside Body	Councillor(s) appointed
Senior Citizens Day Centre (2 representatives)	Daisy Tait
	Vacancy
Locality Forum	Chairman of Council Dan Kinsey
	Vice-Chairman of Council John Pike
Wombourne Community Association (2	Daisy Tait
representatives)	Alan Peace
Wolverhampton Business Airport Consultative	Alan Peace
Committee (1 representative)	
Wombourne Carnival Committee (2 representatives)	Mary Roberts
	Elizabeth Keeling
Wombourne Charity Trustees (1 representative	Mike Davies
Wombourne Best Kept Village (2 representatives)	Chairman of Council Dan Kinsey
	Alan Peace
Wombourne Retailers Liaison (1 representative)	Daisy Tait
Police Liaison (1 representative)	Vince Merrick

- 8. **Parish Council Finances and Administration** *to approve the following:*
- a) Payment schedule to ratify payments, bank reconciliation(s), petty cash and payments made under delegated powers for February 2022.
- 9. **Movement of budget heading** to approve the movement of £2500 from ROSPA repair budget heading to earmarked reserves (new play equipment).
- 10. **Approval of Policies** *to approve the following:*
- a) Financial Regulations
- b) Financial Risk Assessment
- c) Standing Orders.
- 11. **Approval of Asset Register** to approve the following:
- a) Asset register for 2021/2022 with assets valued at £346,539.
- 12. **Correspondence** to review correspondence received for the Parish Council
  - a. Email from Churches Together regarding plans for Good Friday.
- 9. Chairman's Business
- a) Update of whereabouts and visits since last meeting.
- b) Proposed date for the next Full Council Meeting Monday 11<sup>th</sup> April 2022.
- c) Proposed date for Committee Meetings:
  - Monday 14th March 2022 Civic Centre Management Committee Meeting at 7pm
  - Monday 14th March 2022 High Street Recovery and Rejuvenation Committee Meeting to follow
  - Monday 21st March 2022 Recreation and Amenities Committee Meeting at 7pm
  - Monday 21st March 2022 Planning and Development Committee Meeting to follow
  - Monday 28th March 2022 Finance and General Purposes Committee Meeting at 7pm
- d) Reminder Memorial for Alderman IA Kelly on Friday 11<sup>th</sup> March and Civic Reception on Saturday 19<sup>th</sup> March 2022.