



WOMBOURNE PARISH COUNCIL

FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL

Monday 31st July 2023 at 7.00pm

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
26th July 2023

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
4. **Police report** – *to receive a report from South Staffordshire Police*
5. **Presentation from Triquest** – *to receive a presentation from Emma Clarke in relation to a High Street project Triquest are working on for South Staffordshire Council*
6. **Resignation of Jason Cox** – *to note the resignation and that no election was called in the South Ward, therefore the co-option procedure has been triggered. The closing date for applications is midday on Friday 11th August, with interviews to be held on Monday 4th September*
7. **Legal contracts for S106 funding from South Staffordshire Council** – *to agree to sign the contracts*
8. **Approval of Minutes** - *to approve the minutes of the Parish Council Meeting on Monday 26th June 2023*
9. **Reports from Committees** - *to receive an update from Committees:*
 - a. Civic Centre Management Committee
 - b. Recreation and Amenities Committee
 - c. Finance and General Purposes Committee
 - d. Planning and Development Committee
10. **Report from Staffordshire County Council** – *to receive an update on news from Staffordshire County Council (Councillor Mike Davies)*

11. Reports from Members appointed to Outside Bodies – to receive reports from Members appointed to outside bodies:

Outside Body	Councillor(s) appointed
Club at the Day	Mark Evans
Locality Forum	Dan Kinsey
Wombourne Community Association	Martin Perry Daisy Tait
Wolverhampton Business Airport Consultative Committee	Andy Clay Mary Roberts
Wombourne Carnival Committee	Jan Evans Mary Roberts
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey
Wombourne Retailers Liaison	Matt Powell Daisy Tait
Police Liaison	Ed Hughes Vince Merrick
Giggetty Action Group	Mike Davies Mark Evans Vince Merrick

12. Parish Council Finances and Administration – to ratify payments, bank reconciliations and petty cash (if applicable) for June 2023

13. Planning applications – to note the submissions made to South Staffordshire Council in lieu of a meeting

14. Civility and Respect Pledge – to agree to sign up to the pledge as recommended by the Finance and General Purposes Committee

15. Approval of policies – to agree to approve the:

- a. Dignity at Work Policy
- b. Scheme of Delegation Policy

16. Correspondence – to review correspondence received for the Parish Council:

- a. Thank you card from Gill and Terry Hunt

17. Meeting schedule

- a. Date of the next Full Council meeting: Monday 25th September 2023
- b. Dates for other meetings:
 - Monday 4th September 2023 – Co-option meeting
 - Monday 11th September 2023 – Goal setting meeting
 - Monday 18th September 2023 – Finance and General Purposes Committee meeting

18. Reminders:

- a. Holly Jolly Christmas Party – Friday 8th December – contact Sam Berry to buy your tickets

19. Chairman’s Closing Remarks - to receive the Chairman’s closing remarks