



## **WOMBOURNE PARISH COUNCIL**

### **FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL Monday 6<sup>th</sup> June 2022 at 7.15pm**

Dear Councillor,

You are hereby summoned to the Annual Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
26<sup>th</sup> May 2022

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders.*
4. **Police report** – *to receive the report from South Staffordshire Police.*
5. **Approval of Minutes** - *to approve the minutes of the Parish Council Meeting on:*
  - a) Monday 9<sup>th</sup> May 2022
6. **Reports from Committees** – *to receive verbal reports from Committee Chairmen as follows:*
  - a) Recreation and Amenities Committee – Councillor Martin Perry
  - b) Finance and General Purposes Committee – Councillor Mary Roberts
7. **Planning Policy** – *to approve the Planning Applications Policy.*
8. **Code of Conduct** – *to approve the adopted Code of Conduct Policy from South Staffordshire Council.*
9. **Internal Audit Report 2021/2022** – *To note the internal audit report.*
10. **Annual Return and Governance Statements (AGAR) 2021/2022:**
  - a) To receive the accounts for year ended 31<sup>st</sup> March 2022
  - b) To receive the Annual Internal Audit report contained in the AGAR.
  - b) To complete and approve the Annual Governance Statement (to be signed by the Chair and Clerk/RFO).
  - c) To consider and approve the Accounting Statements prepared and signed by the Clerk/RFO (to be signed by the Chair).
  - d) To note the dates for the exercise of public rights to inspect the accounting records to be

8<sup>th</sup> June 2022 to 19<sup>th</sup> July 2022.

**11. Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

<b>Outside Body</b>	<b>Councillor(s) appointed</b>
Senior Citizens Day Centre (2 representatives)	Daisy Tait Mark Evans
Locality Forum	Chairman of Council            Dan Kinsey Vice-Chairman of Council     Mark Evans
Wombourne Community Association (2 representatives)	Daisy Tait Martin Perry
Wolverhampton Business Airport Consultative Committee (1 representative)	Mary Roberts
Wombourne Carnival Committee (2 representatives)	Mary Roberts Vince Merrick
Wombourne Charity Trustees (1 representative)	Mike Davies
Wombourne Best Kept Village (2 representatives)	Chairman of Council            Dan Kinsey Mike Davies
Wombourne Retailers Liaison (1 representative)	Daisy Tait
Police Liaison (1 representative)	Vince Merrick

**12. Parish Council Finances and Administration** – *to approve the following:*

- a) *Payment schedule – to ratify payments, bank reconciliations, petty cash and payments made under delegated powers for May 2022.*

**13. Planning applications** – *to review the submissions made to South Staffordshire Council in lieu of a meeting.*

**14. Correspondence** – *to review correspondence received for the Parish Council.*

**15. Chairman's Business**

- a) Update of whereabouts and visits since last meeting.
- b) Proposed date for the next Full Council Meeting: Monday 4<sup>th</sup> July 2022
- c) No Committee Meetings to be held until July 2022 whilst the Clerk is on Annual Leave.