



WOMBOURNE PARISH COUNCIL

Civic Centre Management Committee Meeting Monday 18th July 2022 at 6pm

Committee Members: Councillors Barry Bond MBE (Chairman), Cheryl Davies, Mike Davies, Mark Evans, Elizabeth Keeling Dan Kinsey, Claire McIlvenna, Alan Peace, John Pike, Robert Reade, Mary Roberts, Daisy Tait

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.
The meeting will be held in the Civic Centre, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
13th July 2022

AGENDA

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Appointment of Vice-Chairman** – *to appoint a Vice-Chairman for 2022/2023.*
4. **Approval of minutes from 21st February 2022** – *to approve the minutes of the last Committee meeting.*
5. **Matters arising from 21st February 2022** – *to review the previous minutes and take forward any matters arising.*
6. **Approval of reservations** - *to approve the reservations taken since the previous Committee meeting.*
7. **Table linen service** –
 - a) *To note that Kate Thomas is no longer providing the service, and Linda Bettelley has taken over.*
 - b) *To consider an increase in payment from £5 per cloth to £7 per cloth due to an increase in energy prices and fuel costs. If not agreed, we will be left without a supplier, therefore an alternative method of providing the service has to be agreed.*
8. **Good Tutoring** – *To receive an update on the lease, and to consider the request to access the former CAB office to decorate in preparation for taking on the lease.*
9. **Smallbrook Room** – *To consider the proposal for the lease of the Smallbrook Room.*
10. **History Room** – *To receive an update, to consider the report from Councillor Dan Kinsey.*

11. **Christmas Jingle and Mingle** – *To consider the report from the Clerk.*