



WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting Monday 14th November 2022

**immediately following the Civic Centre Management Committee Meeting (starting at 7pm)
Council Chamber, Gravel Hill, Wombourne, WV5 9HA**

Committee Members: Councillors Barry Bond MBE, Mike Davies (Vice-Chairman), Jan Evans, Mark Evans, Dan Kinsey BEM, Vince Merrick, Martin Perry, John Pike, Robert Reade, Mary Roberts (Chairman), Daisy Tait

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.
The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
9th November 2022

AGENDA

Part 1 – open to the public

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Approval of last Committee Meeting minutes from 3rd October 2022** – *to approve the minutes of the last meeting.*
4. **Matters arising from 3rd October 2022** – *to receive an update on any matters arising from the previous meeting.*
5. **2023 events** – *to receive proposals from Kevin and Michelle Taylor from Dangerous Sheep in relation to events in Wombourne in 2023.*
6. **Newsletter** – *to receive an update from the Working Group.*
7. **Christmas Light Switch On** – *To discuss the event and:*
 - a. *to approve the risk assessment*
 - b. *to agree roles for the event (2 marshals required for entrance / exit of car park, 1 required at front along with Chairman and Clerk for crowd control (suggest Vice Chairman) and remainder to marshal firework display.*
8. **Parish Council Van** – *To consider the options for purchasing a used van.*

9. **Small Business Saturday (Saturday 3rd December 2022)** – to receive an update from Councillor Daisy Tait, and to agree the acts, timings and roles on the day.
10. **Kings Coronation** – to discuss how to celebrate the event to ensure an adequate budget is set.
11. **Civility and Respect Project** – to consider whether to recommend to Full Council for the Parish Council to take the Civility and Respect Pledge.
12. **Q2 comparison report** – to review the Q2 comparison report.
13. **Legal fees** – to consider the proposal for legal services in respect of the lease at Brickbridge Playing Fields.
14. **Trustee appointment** – to consider who to appoint as a Trustee of the Village Hall (at the request of Donna Eccleston and David Collins).
15. **Correspondence** – to review any correspondence for the Committee.

Part 2 (private)

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

16. **Exclusion of the Public and Press** - Members are recommended to approve the following resolution:

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”

17. **Staffing** -

- a. To note the NJC pay award for 2022 (£1925 (equivalent to £1 per hour) pay increase backdated to 1st April 2022 and 1 extra day holiday from 1st April 2023) applicable to Judith Vasiljevic, Rachael Wright, and Samantha Berry.