



## **WOMBOURNE PARISH COUNCIL**

### **Finance and General Purposes Committee Meeting Monday 23<sup>rd</sup> May 2022 at 7pm Council Chamber, Gravel Hill, Wombourne, WV5 9HA**

Committee Members: Councillors Barry Bond, Mike Davies, Jan Evans, Mark Evans, Dan Kinsey, Vince Merrick, Martin Perry, John Pike, Robert Reade, Mary Roberts (Chairman), Daisy Tait

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
18<sup>th</sup> May 2022

## **AGENDA**

### **Part 1 – open to the public**

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Appointment of Vice-Chairman for 2022/2023** – *to elect a Vice-Chairman for the forthcoming year.*
4. **Approval of last Committee Meeting minutes from 25<sup>th</sup> April 2022** – *to approve the minutes of the last meeting.*
5. **Matters arising from 25<sup>th</sup> April 2022** – *to receive an update on any matters arising from the previous meeting.*
6. **Queen's Platinum Jubilee** – *to receive an update from the Working Group and agree any actions:*
  - a. **Concert on Friday 3<sup>rd</sup> June 2022 from 1pm to 8pm**
    - a) *Site lead and roles for the day.*
    - b) *Site layout*
    - c) *Bar (inside and out – cask ales are not available outside)*
    - d) *WW11 re-enactors locating their tanks and volunteers on the staff car park for the day*
    - e) *Acts using the Barclays car park / dropping off equipment at the front of the Civic Centre*
    - f) *Bunting for Civic Centre and Council Chamber to match that used around the Village Centre and WI - £150*
    - g) *Wombourne and District Community Association are providing a grant of £250 to cover the cost of a professional video to be made and kept in the History Room*
    - h) *Activities for children and adults – face painting and festival painting (£3 children and adults) and magician.*
    - i) *Photographs to which Wombourne Parish Council will have the copyright - £250*

- j) *Further advertising in the form of banners in entrances to the village (0.75m x 2m x 4 banners = £148.25).*
- k) *Sign off insurance and risk assessment for the event.*
- l) *To receive an update on costs to date.*
- m) *Grant funding.*
- b. Dinner dance on Saturday 4<sup>th</sup> June 2022**
  - n) *Update on ticket sales.*
- c. Stay at home garden party on Sunday 5<sup>th</sup> June 2022**
  - o) *Advertisement has gone out on website and social media with some positive comments.*
- d. Competition for local school children**
  - p) *Winners chosen and card / poem sent to print*
- e. Jubilee trail by Councillor Daisy Tait**
  - q) *To approve the trail set up for retailers by Councillor Daisy Tait*
- f. Best Dressed Window Competition for businesses**
  - r) *Competition has been advertised with windows to be judged from Friday 27<sup>th</sup> June 2022*

7. **Brian Edwards Volunteer Awards** – *to nominate two individuals.*

8. **Commonwealth Games** – *to consider how to celebrate (B2022 Time Trail Course - Thursday 4<sup>th</sup> August 2022 from 5am to 6pm)*

