



WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting Monday 3rd April 2023 at 7.00pm.

Committee Members: Councillors Barry Bond MBE, Mike Davies (Vice-Chairman), Jan Evans, Mark Evans, Dan Kinsey, Vince Merrick, Martin Perry, Robert Reade, Mary Roberts (Chairman), Daisy Tait.

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
28th March 2023

AGENDA

Part 1 – open to the public

- 1. Apologies** – *to note any apologies received from Councillors.*
- 2. Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
- 3. Approval of last Committee Meeting minutes from 27th February 2023** – *to approve the minutes of the last meeting.*
- 4. Matters arising from 27th February 2023** – *to review the previous minutes and take forward any matters arising.*
- 5. Joan Williams Civic Award** – *to review the nominations and to agree a winner.*
- 6. Internal Audit** – *to note the appointment of Sandie Morris as internal auditor, with the audit booked in for Wednesday 3rd May 2023.*
- 7. Pensions Policy** – *to approve the policy (no amendment from previous policy).*
- 8. King's Coronation** – *to receive an update on the posts issued on social media and our website.*

9. Christmas Lights Switch On –

- a) *To receive an update from Turnock Ltd re the requirement for HERS registration*
- b) *To consider the email from Wombourne and District Community Association regarding the Christmas Lights Switch On event, and the notes from a meeting regarding this.*

10. Letter from Gavin Williamson – *to note the letter and agree a response.*

Part 2 (private)

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

11. Exclusion of the Public and Press - *Members are recommended to approve the following resolution:*

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”

12. Staffing -

- a. *To note Steve Wright is continuing in the position of Casual Facilities Operative*
- b. *To approve the instructions for staff supervising functions*
- c. *To note the feedback regarding the quality of our social media posts*
- d. *To approve the proposals set out in the confidential salary report*
- e. *To note the increase from Severn Trent from £2.50 to £3 daily for opening/locking Bratch Locks.*