



WOMBOURNE PARISH COUNCIL

Minutes of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

held on **Monday 23rd May 2022** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA

Present – Committee Members-

Councillors: Barry Bond MBE, Mike Davies, Jan Evans, Mark Evans, Dan Kinsey, Vince Merrick, Martin Perry, John Pike, Robert Reade, Daisy Tait

Present – Non-Committee Members- Claire McIlvenna

Absent without apologies – N/A

Clerk – Rachael Wright

35/22 – Apologies

Apologies were received from Councillor Mary Roberts.

36/22 – Declarations of Interest

None.

37/22 – Appointment of Vice-Chairman for 2022/2023

Councillor Barry Bond MBE proposed Councillor Mike Davies be appointed Vice-Chairman. Councillor Mark Evans seconded the proposition, and all Members were in favour.

It was **RESOLVED** that Councillor Mike Davies be appointed Vice-Chairman for 2022/2023.

38/22 – Approval of last Committee Meeting minutes from 25th April 2022

Members approved the minutes of the last meeting.

39/22 – Matters arising from 25th April 2022

None.

40/22 – Queen’s Platinum Jubilee

a) Concert on Friday 3rd June 2022 from 1pm to 8pm

a. Members agreed the following:

1. Site lead and roles on the day as set out in the rota. The Clerk asked everyone to let her know by close of play Wednesday 25th May if there was an issue with the rota. She reminded Members there would be no parking on site on the day.
2. Site layout to include stage at rear of Civic Centre and food vendors and bar at the back and side of Council Chamber.
3. Bar will be set up inside and outside of the Civic Centre.
4. WW11 re-enactors with jeeps to be located in staff parking. Councillor Kinsey to find out their access times and vehicle registration numbers as a matter of urgency.

5. Barclays car park to be used for band members, can accommodate up to 9 vehicles at once. Drop off of equipment up to 15 minutes outside of the front of the Civic Centre.
6. Bunting has been purchased for the Civic Centre and Council Chamber, to match that of the Village Hall and what is being used around the village at a cost of £150
7. Wombourne and District Community Association are providing a grant of £250 to cover the cost of Alan De Marco Event Photography to produce a video from the concert to include setting up, each band and crowd interactions which can be kept in the History Room.
8. Face painting for both children and adults at a cost of £3pp, Shaun Mansfield Magic will be mingling with crowds on the day. Members agreed for Goode Tutoring to set up outside their new offices as the lease will not have been agreed in time for them to use the premises indoors. The family sized selfie frame has been made free of charge by Mr-Build-It (cost £130 for materials) which will be decorated alongside a cardboard cut out of the Queen, and residents will be encouraged to share photos using #wombournejubilee22
9. Photographer hired by Dangerous Sheep to provide all images to Wombourne Parish Council along with the copyright for £250.
10. Members agreed the flyers to each home and £100 paid social media advertising was sufficient and additional PVC banners were not required.
11. Members signed off the risk assessment and insurance cover in place for the event.
12. The Clerk provided an update on costs informing Members the event was costing £6825.91 against income (including £4000 budgeted) of £6270. The difference will be made up with a virement from community projects budget heading.
13. Grant funding of £750 as been secured via South Staffordshire Council and £500 from Staffordshire County Council.

b) Dinner dance on Saturday 4th June 2022

14. Total number of ticket sales is 97 so cost of the meals, entertainment and decorations amounts to £3008.93, against an income of £3245.

c) Stay at home garden party on Sunday 5th June 2022

15. Some enquiries have been received in relation to road closures, and residents have been re-directed to Staffordshire County Council.

d) Competition for local school children

16. The winner of the card competition was from Blakeley Heath Primary School and the winner of the poem competition as from Westfield Primary School. The card has been sent to print with the poem inside. Members agreed to invite the children to the next Full Council meeting to give them a prize and a copy of the printed card / poem.

e) Best Dressed Window Competition for businesses

17. Members agreed to the Corgi trail which Councillor Daisy Tait had produced to begin Monday 30th May and run during half term.

41/22 – Brian Edwards Volunteer Awards

Members agreed to nominate Mrs Donna Eccleston for the Helping Hands Award, and Mrs Marlene Longman for the Brian Edwards Lifetime Achievement Award.

42/22 – Commonwealth Games

Members discussed how to celebrate the Commonwealth Games, and in fact whether to celebrate the event at all. It was agreed that the Clerk would make enquiries with the Parish Warden, Darryl Smith about holding a sports day at Brickbridge Playing Fields.

The meeting closed at 7.45pm.

Signed:

Dated: