



WOMBOURNE PARISH COUNCIL

Minutes of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

held on **Monday 28th February** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA

Present – Committee Members-

Councillors: Barry Bond MBE, Cheryl Davies, Mike Davies (Vice-Chairman), Vince Merrick, Martin Perry, John Pike, Robert Reade, Mary Roberts (Chairman), Daisy Tait.

Present – Non-Committee Members- N/A

Absent without apologies – N/A

Clerk – Rachael Wright

01/22 – Apologies

Apologies were received from Councillor Mark Evans.

02/22 – Declarations of Interest

Councillor Robert Reade had not been informed whether he would be involved in deciding the outcome of the Jubilee Grants at South Staffordshire Council but asked for his interest to be noted in case he was asked to be involved.

03/22 – Approval of last Committee Meeting minutes from 29th November 2021

Members approved the minutes of the last meeting.

04/22 – Matters arising from 29th November 2021

None.

05/22 – Queen’s Platinum Jubilee

Members agreed the following:

- a) Proposals for concert for Friday 3rd June 2022
 - i. Appointment of Dangerous Sheep Events for £2900 to provide staging and PA system.
 - ii. For the concert to run from 1pm to 8pm.
 - iii. For The Bluebird Belles, Bhangra Smash up, The Reggulites, The Magpie Café, Inspiration Drive and Rock Choir to perform.
 - iv. To invite approved caterers, village restaurants and street food vendors to have a stall at a cost of £100 each. The agreed to a total of two restaurants from the village, four street food stalls (split one sweet and three savoury), plus a pancake stand and an ice cream van (also to be charged £100).
 - v. To Plyvine providing bar services both inside and outside the Civic Centre, on the understanding they were able to provide cask ale. Commission to be paid to the Parish Council on all sales.
 - vi. To purchase lamppost signs and flag from Chairman’s allowance, and to purchase bunting for the Civic Centre if grant funding was awarded. It was noted that the acts

chosen meant the £4000 budget previously agreed was not adequate, but that general reserves would be used if the Council were not successful in being awarded the funding.

It was noted that families would be asked to attend and bring their own chairs and picnic blankets to watch the performances. There would be no charge for admittance, and therefore no security required. The Clerk agreed to investigate whether a licence was required for the event.

b) Proposals for dinner dance on Saturday 4th June 2022

- i. Menu as set out in the Clerk's report was agreed.
- ii. For the event to take place from 7pm to midnight.
- iii. For Paul Maddox to DJ and Shaun Walker (Elvis tribute) to perform for one hour from 10pm to 11pm.
- iv. To request cost from Plyvine without commission for the meal, and to charge £35pp for tickets, or a table of eight for £260 (equivalent to £32.50pp)

c) Proposals for stay at home garden party on Sunday 5th June 2022

- i. Members agreed the advert the Clerk had produced and agreed she could share information sent out from Staffordshire County Council with regards to road closures if residents wanted to organise their own street party.

d) Competition for local school children

- i. Members agreed to invite local school children from all schools to design a card and a poem to send to HRH Queen Elizabeth on behalf of the whole village. They will choose a card and a poem winner from each school and have them all printed and sent.

Members agreed teasers should go out this week for the Jubilee plans, with further information given, and flyers printed in the next few weeks.

06/22 – Appointment of internal auditor

Members agreed to appoint Sandie Morris to complete the internal audit for 2021/2022.

07/22 – Precept document

Members agreed the overall presentation of the document was good, however, considerable debate took place with regards to the 'Get involved' section encouraging residents to attend Full Council Meetings. Councillors Barry Bond MBE, Robert Reade and Mike Davies agreed it may give residents the impression that they were attending to have their issue debated at the meeting, when this was not the case and so could be misleading. It was agreed the Clerk should amend the wording, and email out to all Members before publishing on the website and social media pages.

08/22 – Commonwealth Games

Members agreed to determine the exact date and time the cycle race will come through the village and produce posters and social media posts encouraging residents to assemble along the route.

09/22 – Joan Williams Civic Award

Members agreed the award scheme should continue, and asked the Clerk to ask for nominations, to be considered at the April meeting, with the winner attending the Annual Meeting of the Parish Council in May.

10/22 – Bungalow

The Clerk informed Members the Superintendent had reported one of the walls in the living room was wet, and after asking Carpvale Ltd to investigate, they found the damp meter was recording a high-level reading near ground level. Members agreed Arctic Preservation from Worfield should be appointed to investigate.

11/22 – Exclusion of the Public and Press

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

12/22 – Van

Members noted that the van had only done 1175 miles over 27 months and had cost £5,371.65, which they agreed was not an effective use of taxpayers money. It was agreed they would consider purchasing a second-hand van once the lease expired on 31.10.22.

13/22 – Christmas lights

Members noted the requirement from Staffordshire County Council and EON for the electrical installer to be HERS registered and noted Turnock Ltd were refusing to oblige with this requirement stating they did not have another installer who could install our lights. Councillor Mike Davies agreed to speak to the County Council about the requirement. Members noted the deadline for submitting the application for festive illuminations was 31st July 2022.

14/22 – Staffing

Members agreed for Councillors Mary Roberts, Mike Davies, Dan Kinsey or in his absence John Pike and Alan Peace to shortlist candidates for the Administrative Assistant vacancy, and conduct interviews over 9th, 10th and 11th March. They also agreed for the letter drafted by South Staffordshire Council to be issued to the Superintendent regarding him working past his 65th birthday.

The meeting closed at 8.40pm.

Signed:

Dated: