



WOMBOURNE PARISH COUNCIL

Planning and Development Committee Meeting Monday 12th June 2023 at 7pm

Committee Members: Andy Clay, Jason Cox, Mike Davies (Chairman), Mark Evans, Ed Hughes, Dan Kinsey, Vince Merrick, Matt Powell, Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
6th June 2023

AGENDA

1. **Apologies** – *to accept apologies.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Appointment of a Vice-Chairman for 2023/2024** - *to appoint a Vice-Chairman of Committee.*
4. **Approval of last Committee Meeting Minutes from 28th November 2022** – *to approve the minutes.*
5. **Matters arising from the meeting of 28th November 2022** – *to discuss any matters arising.*
6. **The Parish Council's role as Consultees** - *to explain the Parish Council's role in the planning process.*
7. **Material considerations** – *to review the list of material considerations and how they are used to respond to planning applications.*
8. **Declarations of Interest** – *to provide a reminder to Members of the Committee when they should declare any pecuniary and personal interests.*
9. **Local Plan** - *to provide Members of the Committee with an update on the history of the Local Plan, and where we are now.*
10. **Demo of the planning system** - *to demonstrate how to use the planning portal (via South Staffordshire Council's website) and to review some old plans as examples of how we can respond as a Parish Council.*