



WOMBOURNE PARISH COUNCIL

Recreation and Amenities Committee Meeting Monday 22nd May 2023 at 7pm

Committee Members: Councillors Andy Clay, Jason Cox, Mark Evans, Ed Hughes, Elizabeth Keeling, Dan Kinsey BEM, Vince Merrick, Martin Perry (Chairman), Daisy Tait

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
17th May 2023

AGENDA

1. **Apologies** – *to accept apologies.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Appointment of a Vice Chairman for 2023/2023** - *to appoint a Vice Chairman.*
4. **Approval of last Committee Meeting minutes from 6th March 2023**– *to approve the minutes of the last meeting.*
5. **Matters arising from the minutes of 6th March 2023** – *to discuss any matters arising from the last meeting.*
6. **Tour of play areas / parks and facilities** – *to agree a date and time for the Committee to meet to visit Bratch Park, Poolhouse Play Area, Brickbridge Playing Fields, and the Public Conveniences.*
7. **S106 funding** – *to:*
 - a. *Note the email from South Staffordshire Council*
 - b. *To agree to request general funds from Full Council of £2,268.93 towards the Changing Room Project*
 - c. *To receive an update on the timeline of the projects*
8. **Brickbridge Playing Fields Lease** - *to receive an update on the renewal of the lease.*
9. **Working Group for liaison with Football Teams** - *to agree who will be part of the Working Group and set a date for their first meeting.*

10. Grass cutting arrangements at Brickbridge Playing Fields and Bratch Park – to:

- a. Consider the feedback on the current arrangements*
- b. Consider an alternative of either:
 - i. Purchasing a sit on mower which is road worthy*
 - ii. Putting the contract to tender**
- c. Depending on outcome of item b above, to set the specifications required*

11. Play Area Inspections – following training attended by the Clerk, to:

- a. To agree to source a new Annual Inspector*
- b. To agree whether to outsource the regular inspections to an outside company or whether to put 2 x Councillors through training / examinations in order to inspect our own equipment*

12. Arrangements to locking up Brickbridge Playing Fields – to:

- a. To note the incident on Monday 15th May 2023 (update to be given by the Clerk)*
- b. To review the current procedure for locking up, including a review of the Lone Worker Policy, to ensure the safety of our Park Warden*
- c. To discuss what additional tools could be purchased to assist in locking up*

13. Brickbridge Playing Fields

- a. To receive a quotation for the renewal of the defective cisterns and urinals.*

14. Bratch Park

- a. To receive an update on re-filling the bark pit (update to be given by the Clerk).*

15. Poolhouse Play Area

- a. To consider any issues with the play area.*