



WOMBOURNE PARISH COUNCIL

Recreation and Amenities Committee Meeting Monday 3rd July 2023 at 7pm

Committee Members: Councillors Andy Clay, Mark Evans, Ed Hughes, Elizabeth Keeling (Vice-Chairman), Dan Kinsey BEM, Vince Merrick, Martin Perry (Chairman), Daisy Tait

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
28th June 2023

AGENDA

1. **Apologies** – *to accept apologies*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Approval of last Committee Meeting minutes from 22nd May 2023**– *to approve the minutes of the last meeting*
4. **Matters arising from the minutes of 22nd May 2023** – *to discuss any matters arising from the last meeting*
5. **S106 funding** – *to note the agreements have been received from South Staffordshire Council, to be agreed and signed off at the next Full Council meeting*
6. **Lease at Brickbridge Playing Fields** - *to receive an update on the renewal of the lease*
7. **Working Group for liaison with Football Teams** - *to remind Members of the Working Group to let the Clerk know when they are available to meet with the football teams*
8. **Brickbridge Playing Fields** – *to:*
 - a. *Receive the drainage report from Carpvale*
 - b. *Receive the Construction Design Management Plan from Carpvale for the renewal of the Changing Rooms*
9. **Poolhouse Play Area** – *to receive the Construction Design Management Plan from Carpvale for the drainage under the nest swing*

10. Grass cutting arrangements at Brickbridge Playing Fields and Bratch Park – to:

- a. Consider the Clerk's report
- b. Consider the quotations as follows:
 - i. Contractor 1: 12-month contract

Car Park Spray	2	£84.96
Fence line Spray	1	£28.36
Footpath Spray	2	£4.89
Shrub Prune	1	£179.40
Litter Pick Shrubs	25	£373.75
Hedge Machine Cut	1	£19.03
Rough Grass Cut	9	£105.63
Open Space Grass Edges	1	£19.82
Open Space Obstacle Spray	1	£67.21
Open Space Grass Cut	16	£3,226.05
Sports Field Cut	17	£1,013.68
Lake / stone pitch litter pick	26	£9.14
Tree in Grass Spray	3	£18.35
Tree Belt Strim and Rake	1	£27.07
Brickbridge Football Field Extra Cut	14	£700.00
Brickbridge Football Field Extra Cut	14	£700.00
Total		£6,577.33

- ii. Contractor 2: 12 month contract

Brickbridge Playing Fields

24 cuts x £230 - £5,520 + VAT

Bratch Park

18 cuts x £140 - £2,520 + VAT

Total £8,040 + VAT

11. Play Area Inspections – to:

- a. Note that The Play Inspection Company have been instructed to carry out the Annual Inspection (£300)
- b. Consider the quotation for operational inspections:
 - i. Contractor 1: 12 month contract

3 quarterly inspections at £300 each

Total £900

12. Locking up Brickbridge Playing Fields – to:

- a. Receive an update from Councillors Martin Perry and Dan Kinsey BEM who have accompanied the Park Warden when locking up