



WOMBOURNE PARISH COUNCIL

Minutes of the RECREATION AND AMENITIES COMMITTEE MEETING

held on **Monday 31st October 2022** at 7.02pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Present – Committee Members-

Councillors: Barry Bond MBE, Jan Evans (Vice-Chairman), Mark Evans, Dan Kinsey BEM, Claire McIlvenna, Alan Peace, Martin Perry (Chairman), Mary Roberts

Present – Non-Committee Members-

Councillor(s): Daisy Tait

Absent without apologies-

Councillors: N/A

Clerk: Rachael Wright

55/22 – Apologies

Apologies of absence were received from Councillors Cheryl Davies, Mike Davies, and Vince Merrick.

56/22 – Declarations of Interest

None.

57/22 – Approval of last Committee Meeting minutes from 11th July 2022

Members approved the minutes of the last meeting as being a true record of the meeting.

58/22– Matters arising from the minutes of 11th July 2022

47/22 – The Chairman confirmed the new goal posts are now in situ at Brickbridge Playing Fields with Carpvale Ltd completing the installation within the deadline for the new season.

59/22 – Brickbridge Playing Fields

- a) CCTV – the cameras to the front aspect of the changing rooms are now in place and operational, but the camera which will be situated on the pole still needs its cage to be installed. Members agreed training on the use of the cameras would be given to Darryl Smith as Parish Warden, Jon Bunce from Wombourne All Stars, Councillors Dan Kinsey BEM and Martin Perry and the Clerk.
- b) Bushes to the right of the pedestrian gate – Members agreed for these to be pruned back significantly after the Chairman had conducted a site visit to improve visibility for the Park Warden.
- c) Opening times at Brickbridge Playing Fields – Members agreed to a 7.30am opening time all year rather than stating 'dawn' which can be interpreted very differently from one person to another.
- d) Dog poo bin – Members agreed to request a dog poo bin from South Staffordshire Council.
- e) Electricity contract – Members agreed to a 12-month contract with Pozitive Energy sourced by CEB Brokers via South Staffordshire Council.

60/22 – Bratch Park

- a) Email from resident regarding a tree – The Chairman explained he had conducted a solo site visit and could see no obvious issues with the tree in question. Councillors Barry Bond MBE and Dan Kinsey BEM

concluded after also making site visits. It was agreed the Clerk should respond to the residents informing them that the Parish Council support the current views of South Staffordshire Council on the matter, but that the Chairman is willing to visit their home to discuss the matter further, if they wish.

61/22 – Poolhouse Play Area

No issues to discuss.

62/22 – Lease at Brickbridge Playing Fields

No update from South Staffordshire Council to date, the Clerk continues to chase Andrew France who was due to conduct a site visit. Members agreed for Councillor Dan Kinsey BEM to put pressure on South Staffordshire Council for some communication on the matter, especially given the Parish Council will need to know any cost implications of renewing the lease in the next month.

Members agreed for the Clerk to make enquiries with South Staffordshire Council on whether they have any objections with the Parish Council sub letting part of the playing fields.

63/22 – ROSPA

Members agreed to review items with a risk score of 10 or above as follows unless there were any easy wins (i.e., bolts that needed tightening):

<u>Location</u>	<u>Finding</u>	<u>Remedial action</u>
MUGA	Loose or missing bolts	Replace
MUGA	Hard or sharp projections	Grind down
Poolhouse Play Area	Timber is rotting	Replace timber
Poolhouse Play Area	Sleeper missing	Replace
Poolhouse Play Area	Sand levels are low	Refill the sand
Poolhouse Play Area	Corrosion to frame	Replace
Bratch Park	Loose bolts	Tighten
Bratch Park	Corrosion to strap frame	Replace

Members agreed for the Chairman to consult with the Clerk to find a local handyman to complete most of the work and agreed the budget for repairs following ROSPA reports could be used.

64/22 – S106 money

The Clerk read out email exchanges between herself and Kate Evans and Kelly Harris at South Staffordshire Council. She explained to Members the Parish Council, under the new process for dealing with S106 funding, would not receive the funds via South Staffordshire Council, but would be consulted upon how the funding is spent. Members agreed for Councillor Mark Evans to make further enquiries into the process and to report back to the Committee in due course.

65/22 – Budget considerations

Members agreed for the Clerk to investigate the cost of bus shelters, and sand and membrane work at Poolhouse Play Area. They agreed the toilets in the village centre needed to be updated, but this work was not for the next financial year, however, an earmarked reserve should be set up for it.

The meeting closed at 8.22pm.

Signed:

Dated: