



WOMBOURNE PARISH COUNCIL

Minutes of the RECREATION AND AMENITIES COMMITTEE MEETING

held on **Monday 3rd July 2023** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Present – Committee Members-

Councillors: Ed Hughes, Dan Kinsey BEM, Vince Merrick, Martin Perry (Chairman), Daisy Tait

Present – Non-Committee Members-

Councillor(s): None

Absent without apologies-

Councillors: Andy Clay

Clerk: Rachael Wright

30/23 – Apologies

Apologies for absence were received from Councillors Mark Evans and Elizabeth Keeling.

31/23 – Declarations of Interest

None.

32/23 – Approval of last Committee Meeting minutes from 22nd May 2023

Members approved the minutes of the last meeting as being a true record of the meeting.

33/23– Matters arising from the minutes of 22nd May 2023

20/23 – The tour took place last week, where those present visited Bratch Park, the public toilets, Poolhouse Play Area, and Brickbridge Playing Fields. The Chairman noted the impressive enthusiasm of both Darryl Smith and Linda Ball and asked the Clerk to pass on their thanks for their continued hard work and commitment to their role.

34/23 – S106 funding

Members noted the legal agreements had been sent over from South Staffordshire Council. They agreed they had no issues with them, and noted they would be signed at the next Full Council Meeting.

35/23 – Lease at Brickbridge Playing Fields

The Clerk informed Members that their Solicitor had been in touch and had informed her there were no updates. Councillor Dan Kinsey BEM agreed to request an update from South Staffordshire Council.

36/23 – Working Group for liaison with Football Teams

It was agreed to defer any meetings until an update had been received in relation to the lease at Brickbridge Playing Fields.

37/23 – Brickbridge Playing Fields

- a) Members noted the drainage report and that a quotation for remedial work was forthcoming.
- b) Members noted the Construction Design Management Plan.

38/23 – Poolhouse Play Area

Members noted the Construction Design Management Plan.

39/23 – Grass cutting arrangements at Brickbridge Playing Fields and Bratch Park

- a) Members noted the Clerk’s report and recommendation not to purchase their own sit on mower.
- b) Members considered the two quotations for grass cutting at Brickbridge Playing Fields and Bratch Park. It was noted the Clerk had approached 4 contractors for quotations, but two had been unable to provide a quotation. Members agreed to appoint Contractor 1 at a total cost of £6,577.33 on a 12-month contract.

40/23 – Play Area Inspections

- a) Member noted that The Play Inspection Company had been instructed to carry out the annual inspection (£300).
- b) Members noted the quotation for operational inspections and asked the Clerk to try to seek at least one more quotation for comparison.

41/23 – Locking up Brickbridge Playing Fields

The Chairman informed Members that he, Councillor Daisy Tait and Councillor Dan Kinsey had accompanied the Park Warden when locking up to provide an additional presence at the Playing Fields at locking up time. He reported an additional camera would be put up covering the gate area, and new whistles had been provided to the Warden. She had declined the offer of a megaphone.

The Clerk reported she also had a personal alarm, and a motion sensor light would be fitted to the side of the building before winter.

Members agreed to request the Parish Warden to prune the laurel bushes to provide greater visibility in the area.

The meeting closed at 7.45pm.

Signed:

Dated: