



WOMBOURNE PARISH COUNCIL

**Full Council Meeting
Monday 13th September 2021 at 7.15pm**

Dear Councillor,

You are hereby summoned to the monthly meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
7th September 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

Note to Members of the Public:

Public participation will take place during the meeting. Should you wish to speak during this session, please inform the Clerk beforehand by calling 01902 896300 or via email enquiries@wombourneparishcouncil.org.uk, this will enable planning around the social distancing measures that are in place.

A G E N D A

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders.*
4. **Approval of Minutes** - *to approve the minutes of the Parish Council Meeting on:*
 - a) Monday 5th July 2021.
5. **Approval of Committee Meeting Minutes** – *to approve the minutes of Committee Meeting(s) on:*
 - a) High Street Recovery and Rejuvenation –
 - i. Monday 12th July 2021
 - ii. Monday 19th July 2021
 - iii. Wednesday 28th July 2021
 - iv. Wednesday 4th August 2021
 - v. Thursday 12th August 2021
 - vi. Thursday 19th August 2021
 - vii. Wednesday 25th August 2021
 - viii. Thursday 2nd September 2021

- b) Recreation and Amenities Committee – Monday 19th July 2021
- c) Finance and General Purposes Committee – Monday 26th July 2021

6. Reports from Members appointed to Outside Bodies – *to receive reports from Members appointed to the following outside bodies:*

- a) Wombourne and District Community Association (Cllr Alan Peace)
- b) Police Liaison (Cllr Vince Merrick)

7. Parish Council Finances and Administration – *to approve the following:*

- a) Payment schedule – *to ratify payments, bank reconciliations, petty cash and payments made under delegated powers for July and August 2021.*

8. Planning and Development Responses – *to note the responses sent to recent planning applications (in lieu of a Planning and Development Committee Meeting).*

9. Casual vacancies – *to note the casual vacancies currently advertised in North and South East Ward.*

10. High Street Recovery and Rejuvenation Events – *to receive an update on the events so far and the plans for the forthcoming event.*

11. Correspondence – *to review correspondence received for the Parish Council*

- i. Email from Home Instead raising money for Breast Cancer Awareness on 22nd October 2021
- ii. Email from Mrs G Hughes re parking issue on Planks Lane

12. Chairman's Business

- a) Update of whereabouts and visits since last meeting
- b) Proposed date for the next Full Council Meeting – Monday 11th October 2021
- c) Proposed date for Committee Meetings –
 - Civic Centre Management Committee – Monday 20th September 2021
 - Planning and Development Committee – Monday 20th September 2021
 - Recreation and Amenities – Monday 27th September 2021
 - Finance and General Purposes – Monday 27th September 2021
 - High Street Recovery and Rejuvenation – Monday 4th October 2021