



WOMBOURNE PARISH COUNCIL

Minutes of the CIVIC CENTRE MANAGEMENT COMMITTEE MEETING

held on **Monday 18th October 2021** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Present -

Councillors: Barry Bond MBE (Chairman), Mike Davies, Dan Kinsey, Claire McIlvenna, Vince Merrick, John Pike, Mary Roberts, Daisy Tait (Vice-Chairman).

Acting Clerk: Judy Vasiljevic

54/21 – Apologies

Apologies were received from Councillors Cheryl Davies and Alan Peace.

55/21 – Declarations of Interest

None.

56/21 – Approval of minutes

Members approved the minutes of the last meeting as being a true record of that meeting.

57/21 – Matters arising from 27th September 2021

52/21 – Some information had been provided by the tenant giving a rough estimate for re-boxing work but no official quotes had been received. The Chairman requested that formal quotations be received before considering the matter further.

58/21 – Approval of Reservations

The reservations were approved as set out.

59/21 – Till roll, lost and found and accident book

Members noted the entries.

60/21- Civic Centre Roof

The Chairman reported that different options for roof repairs had been received and discussed by the Roof Working Group with the surveyor. Whilst the remainder of the earmarked funds for the roof would be used to cover the repair costs (option 1) the remaining funds would need to come from general reserves, which would require Full Council approval. Members agreed to take the Roof Working Group's recommendations in relation to the option for repairs and will await the matter to come up at Full Council.

61/21 – Trees in bungalow garden

The Chairman reported two quotes had been received with the option of taking the tree down to ground level or removing the branches overhanging the boundary of the bungalow. Members agreed the best option was to

take the tree down completely. Councillor Mike Davies asked the Clerk to give South Staffordshire District Council the opportunity to quote for this work. Councillor Dan Kinsey advised Members that he felt any tree that was removed in the village, should always be replaced and would like this to be considered.

62/21 – Request to site an NHS mobile eye service van on the Civic Centre Car Park

The Chairman advised Members this was to assist the diabetic eye screening programme. They were looking for a regular once a month location to run the service 3 days back to back and siting the vehicle would take up to three car parking spaces. Members agreed in principal to this request and discussed the option of siting it where the breast screening unit was, once this had been removed.

63/21 – Exclusion of the Public and Press

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

64/21 – CAB Office

The Clerk informed Members there was nothing further to report.

65/21 – Building Security

The Chairman advised Members that a report had been received from Kully Tanda, Crime Prevention Design Advisor at Staffordshire Police, and asked for this to be deferred until the next committee meeting to give time for the report to be discussed in full with the Clerk upon her return to the office.

The meeting closed at 7.25pm.

Signed:

Dated: