



WOMBOURNE PARISH COUNCIL

**Full Council Meeting
Monday 6th December 2021 at 7.15pm**

Dear Councillor,

You are hereby summoned to the monthly meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
1st December 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

Note to Members of the Public:

Public participation will take place during the meeting. Should you wish to speak during this session, please inform the Clerk beforehand by calling 01902 896300 or via email enquiries@wombourneparishcouncil.org.uk, this will enable planning around the social distancing measures that are in place.

A G E N D A

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders.*
4. **Approval of Minutes** - *to approve the minutes of the Parish Council Meeting and Co-option Meeting on:*
 - a) Monday 8th November 2021
5. **Local Plan** – *to approve the Parish Council's response to the consultation on the Local Plan.*
6. **Reports from Committees** – *to receive verbal reports from Committee Chairmen as follows:*
 - a) Civic Centre Management Committee – Councillor Barry Bond
 - b) Planning and Development Committee – Councillor Alan Peace
 - c) Recreation and Amenities Committee – Councillor Ken Upton
 - d) Finance and General Purposes Committee – Councillor Mary Roberts
 - e) High Street Recovery and Rejuvenation Committee – Councillor Daisy Tait

7. Reports from Members appointed to Outside Bodies – *to receive reports from Members appointed to outside bodies:*

- a) Written report from Cllr Alan Peace re Wombourne and District Community Association.

8. Parish Council Finances and Administration – *to approve the following:*

- a) Payment schedule – *to ratify payments, bank reconciliations, petty cash and payments made under delegated powers for November 2021.*

9. Planning and Development Responses – *to note the responses sent to recent planning applications (falling outside of the Planning and Development Committee Meeting).*

10. Correspondence – *to review correspondence received for the Parish Council.*

11. Chairman's Business

- a) Update of whereabouts and visits since last meeting.
- b) Proposed date for the next Full Council Meeting – Monday 17th January 2022
- c) Proposed date for Budget and Precept Meeting – Monday 10th January 2022
- d) Note that the Parish Council Office will close at midday on 23rd December 2021 and will re-open at 8.30am on 4th January 2022.