



## **WOMBOURNE PARISH COUNCIL**

**Full Council Meeting  
Monday 8<sup>th</sup> November 2021 at 7.15pm**

Dear Councillor,

You are hereby summoned to the monthly meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
3<sup>rd</sup> November 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

### **Note to Members of the Public:**

Public participation will take place during the meeting. Should you wish to speak during this session, please inform the Clerk beforehand by calling 01902 896300 or via email [enquiries@wombourneparishcouncil.org.uk](mailto:enquiries@wombourneparishcouncil.org.uk), this will enable planning around the social distancing measures that are in place.

## **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders.*
4. **Approval of Minutes** - *to approve the minutes of the Parish Council Meeting and Co-option Meeting on:*
  - a) Monday 11<sup>th</sup> October 2021
  - b) Monday 1<sup>st</sup> November 2021
5. **Reports from Committees** – *to receive verbal report from Committee Chairmen as follows:*
  - a) Civic Centre Management Committee – Councillor Barry Bond
  - b) Planning and Development Committee – Councillor Alan Peace
  - c) Recreation and Amenities Committee – Councillor Ken Upton
  - d) Finance and General Purposes Committee – Councillor Mary Roberts
  - e) High Street Recovery and Rejuvenation Committee – Councillor Daisy Tait

**6. Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

- a) Written report from Cllr Alan Peace re Wombourne and District Community Association.

**7. Parish Council Finances and Administration** – *to approve the following:*

- a) Payment schedule – *to ratify payments, bank reconciliations, petty cash and payments made under delegated powers for October 2021.*

**8. Planning and Development Responses** – *to note the responses sent to recent planning applications (falling outside of the Planning and Development Committee Meeting).*

**9. Civic Centre roof repairs using earmarked and general reserves** – *to approve repairs to the Civic Centre roof (option 1 as per report from Baillie Kerr) amounting to £92,651.85 (net), using earmarked reserves set aside for the roof repairs (taking circa £49,836 from general reserves). Note that the balance of general reserves will equate to approximately 3.5 months' expenditure, therefore consideration **must** be given to ensuring an adequate level of general reserves is maintained when preparing the budget for 2022/2023.*

**10. Correspondence** – *to review correspondence received for the Parish Council:*

- a) Email from Local Government Boundary Commission for England regarding the electoral review of South Staffordshire District Council.

**11. Chairman's Business**

- a) Update of whereabouts and visits since last meeting
- b) Proposed date for the next Full Council Meeting – Monday 5<sup>th</sup> December 2021
- d) Proposed date for Committee Meetings –
- High Street Recovery and Rejuvenation Meeting – Monday 15<sup>th</sup> November 2021 at 6pm (Brook Room)
  - Civic Centre Management Committee – Monday 15<sup>th</sup> November 2021 at 7pm (Brook Room)
  - Planning and Development Committee – Monday 15<sup>th</sup> November 2021 immediately following Civic Centre Management Committee Meeting (Brook Room)
  - Recreation and Amenities Committee – Monday 22<sup>nd</sup> November 2021 at 7pm (public consultation on Brickbridge Playing Fields)
  - Finance and General Purposes Committee – Monday 29<sup>th</sup> November 2021 at 7pm
- e) Outdoor Remembrance Service for Councillors who have booked a place – Sunday 14<sup>th</sup> November 2021 at 10.50am, followed by refreshments in Wombourne Cricket Club
- f) Christmas light switch on – Friday 26<sup>th</sup> November 2021.

