



## **WOMBOURNE PARISH COUNCIL**

### **ANNUAL MEETING of WOMBOURNE PARISH COUNCIL Tuesday 4<sup>th</sup> May 2021 at 7.15pm**

Dear Councillor,

You are hereby summoned to the Annual Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting is being held remotely using the Zoom Video conferencing platform.

To join the meeting please use this web address:

<https://us02web.zoom.us/j/84895380367?pwd=ekxiVFIEc091ZG11MzFpVONXSmsrZz09>

Meeting id: 848 9538 0367 Password: 493743

If you wish to join by phone, please dial 0131 460 1196 or 0203 481 5237. Please note calls are charged at Zoom rates and are payable by the user. For more information, please visit <https://zoom.us/zoomconference/rates>

*Rachael Wright*

Mrs Rachael Wright

Clerk to the Parish Council

28<sup>th</sup> April 2021

#### **Note to Members of the Public:**

Public participation will take place during the meeting and will last for up to 15 minutes. Should you wish to speak during this session, please inform the Clerk beforehand by calling 01902 896300 or via email [enquiries@wombourneparishcouncil.org.uk](mailto:enquiries@wombourneparishcouncil.org.uk). If no members of the public are present, the meeting will continue in accordance with the agenda.

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Election of Chairman for 2021/2022** - *to elect a Chairman for the forthcoming Council year.*
4. **Election of Vice-Chairman for 2021/2022** – *to elect a Vice-Chairman for the forthcoming Council year.*
5. **Election of Deputy Chairman for 2021/2022** – *to elect a Deputy Chairman for the forthcoming Council year.*
6. **Election of Chairman and Members of Committees** – *to elect Chairman and Members of the following Committees:*
  - a) Civic Centre Management
  - b) Finance and General Purposes
  - c) Planning and Development
  - d) Recreation and Amenities.

7. **Appointment of Members to Outside Bodies** – *to appoint Members to the following Outside Bodies (remits of which will be confirmed in due course):*
  - a) Senior Citizens' Day Centre
  - b) Locality Forum
  - c) Wombourne and District Community Association
  - d) Wolverhampton Business Airport Consultative Committee
  - e) Wombourne Carnival Committee
  - f) Wombourne Charity Trustees Committee
  - g) Wombourne Best Kept Village Committee
  - h) Wombourne Retailers Liaison
  - i) Police Liaison.
  
8. **Public Participation** - *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders.*
  
9. **Approval of Minutes** - *to approve the minutes of the Parish Council Meeting on:*
  - a) Monday 8<sup>th</sup> March 2021
  
10. **Approval of Committee Meeting Minutes** – *to approve the minutes of the following Committees:*
  - a) Finance and General Purposes – Monday 15<sup>th</sup> March 2021
  - b) Recreation and Amenities- Monday 26<sup>th</sup> April 2021
  
11. **Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to the following outside bodies:*
  - a) Wombourne Best Kept Village Committee – Councillor Alan Peace
  
12. **Parish Council Finances and Administration** – *to approve the following:*
  - a) Payment schedule – *to ratify payments for March 2021*
  
13. **To rescind the decision made under 09/21 of the Civic Centre Management Committee Meeting on Tuesday 2<sup>nd</sup> March 2021** – *Written requests to rescind the decision have been received from six Councillors as per Standing Orders 7a, to allow the matter to be discussed again at the next Committee meeting.*
  
14. **Planning and Development Responses** – *to note the responses sent to recent planning applications (in lieu of a Planning and Development Committee Meeting).*
  
15. **Correspondence** – *to review correspondence received for the Parish Council.*
  
16. **Chairman's Business**
  - a) Update of whereabouts and visits since last meeting
  - b) Proposed date for the next Full Council Meeting – Monday 8<sup>th</sup> June 2021 *(likely to be held face to face, but to be confirmed)*
  - b) Proposed date for Committee Meetings –
    - i. Civic Centre Management Committee Meeting – Wednesday 5<sup>th</sup> May 2021 *(to be held remotely)*
  - d) Delegated Authority – *to agree to continue to use delegated authority for decisions of Committees as agreed at the Extraordinary Parish Meeting on 20<sup>th</sup> March 2020.*