



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the CIVIC CENTRE MANAGEMENT COMMITTEE MEETING**

held on **Monday 29<sup>th</sup> November 2021** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

#### **Present -**

**Councillors:** Barry Bond MBE (Chairman), Mike Davies, Vince Merrick, Martin Perry, Mary Roberts, Daisy Tait (Vice-Chairman).

**Non-Committee Members:** Councillors: Mark Evans, Ken Upton

**Clerk:** Rachael Wright

#### **66/21 – Apologies**

Apologies were received from Councillors Cheryl Davies, Dan Kinsey, Claire McIlvenna, Alan Peace, John Pike and Robert Reade.

#### **67/21 – Declarations of Interest**

None.

#### **68/21 – Approval of minutes**

Members approved the minutes of the last meeting as being a true record of that meeting.

#### **69/21 – Matters arising from 18<sup>th</sup> October 2021**

None.

#### **70/21 – Approval of Reservations**

The reservations were approved as set out.

#### **71/21 – Till roll, lost and found and accident book**

Members noted the entries.

#### **72/21- Civic Centre Roof**

The Clerk informed Members work was due to start this week lasting up to a maximum of 6 weeks.

#### **73/21 – Trees in bungalow garden**

The Clerk reported three quotations had been sought for the removal of the tree, one for £400, one for £475 and one for £1649.25. Members agreed to approve work for £400 but noted that planning permission would need to be sought first due to the tree being located in the conservation area.

#### **74/21 – Carol Concert**

Members noted instead of the usual service inside, a carol concert was being held outside the Civic Centre on Thursday 9<sup>th</sup> December from 6pm to 7pm. The Clerk informed Members the invitation to attend had been extended to them all from Churches Together.

#### **75/21 – Request from High Flyers**

Members noted the request from High Flyers to use the Civic Centre car park as a pick up and drop off point Monday to Friday at 9.45am and 3.45pm, and agreed they would like to help where possible, so asked the Clerk to inform High Flyers they could use the car park except for when we have to cone it off for an event.

#### **76/21 – Budget wishlist**

Members could not think of any additional items to include in the wishlist, but agreed to take out barriers, licence fee for approved premises, refurbishment of old disabled toilet, Wi-Fi in Bourne Room and Wodehouse Suite, new furniture, electrical survey, new shed, and white lining from the budget.

#### **77/21 – Correspondence**

The Clerk informed Members that on Saturday evening the hirer of the function room, Mark Webb, had been informed by Plyvine they were unable to provide a bar due to staff being able to attend due to inclement weather. She was informed of this at 19.19pm, when she then spoke to the Managing Director at Plyvine who was unaware, but agreed it was not acceptable, and agreed to send someone immediately. Members noted this was very rare, but not acceptable. They appreciated Plyvine's gesture to pay commission based on a normal bar for that function.

#### **78/21 – Exclusion of the Public and Press**

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

The meeting closed at 7.25pm.

Signed: .....

Dated: .....