



WOMBOURNE PARISH COUNCIL

Minutes of the CIVIC CENTRE MANAGEMENT COMMITTEE MEETING

held on **Monday 20th September 2021** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Present -

Councillors: Barry Bond MBE (Chairman), Mike Davies, Dan Kinsey, Claire McIlvenna, Vince Merrick, John Pike, Mary Roberts, Daisy Tait (Vice-Chairman).

Clerk: Rachael Wright

35/21 – Apologies

Apologies were received from Councillors Cheryl Davies and Robert Reade.

36/21 – Declarations of Interest

None.

37/21 – Approval of minutes

Members approved the minutes of the last meeting as being a true record of that meeting.

38/21 – Matters arising from 21st June 2021

26/21 – it was noted Wombourne Players were pleased with the public who attended.

28/21 – the donated bench has been ordered and will be installed shortly.

29/21 – Wombourne BSKA haven't started fundraising yet.

32/21 – the craft fair went well several stall holders and visitors asked if we would do another one near to Christmas. The layout was OK and meant the room didn't get too congested.

39/21 – Approval of Reservations

The reservations were approved as set out.

40/21 – Till roll, lost and found and accident book

Members noted the entries. It was agreed once the breast screening unit had gone the white lining would be renewed to include the speed bumps.

41/21- Civic Centre Roof

Once the approved works had commenced, it was found that the flat roof was sodden and in a bad state. A moisture survey had been carried out and the findings appeared better than expected at present, with the Surveyor currently working on costings to remedy the situation.

42/21 – Trees in bungalow garden

Members agreed to receive advice from local companies about whether it would be prudent to remove the tree all together or to just have it lopped.

43/21 – Gas and electricity renewals

Members agreed to appoint Gazprom on a 3-year fixed contract for gas, and EON on a 2-year fixed deal for electricity.

44/21 – Panto

The Clerk advised Members 201 tickets had been sold. Members agreed to allow children to sit on the floor in front of the performers. The stage will be removed, and the performers will be positioned in front of the Bourne Room bi-fold doors. Members agreed not to reserve Friday 2nd December 2022 for a second performance, but to consider whether to hold a matinee performance on Sunday 4th December 2022 depending on demand for tickets for this year's sold-out performance. Members did note that the High Street events had assisted in the sale of the tickets this year.

45/21 – CCTV

Members approved the quotation from SGS to renew 5 cameras at a cost of £1787 and to budget for further cameras over the next two years.

46/21 – Day Centre

Members considered the request for a local knitting group to use the Day Centre free of charge. It was agreed that they should be directed to other local venues such as the Allen Memorial Hall, Village Hall, or Fire Station and for the members appointed to the Day Centre to discuss its long-term future so that the Council can decide the best use for the facility.

47/21 – Christmas Tree

Members agreed the request to site a Christmas tree outside the front of the Civic Centre. It was agreed no winter bedding plants would be planted in the bed until after the tree was taken down.

47/21 – Music licence

Members noted that a licence would only be required for ticketed or non-family events in the future following a query raised with PPL/PRS. Refunds would be issued to hirers since the charge was implemented in May 2021.

48/21 – Own events

Members agreed to make enquiries into Flicks in the Sticks, holding a wedding fayre in 2022 and taking over the organisation of the annual Christmas carol concert. It was agreed a working group would be set up to manage these events.

49/21 – Room hire request

Members considered the request from a resident in Redcliffe Drive for free room hire to hold sessions for addressing women's health issues. It was agreed that it would be impossible to accommodate every free room hire request and that the resident should be directed to other local venues such as the Allen Memorial Hall, Village Hall, or Fire Station.

50/21 – Exclusion of the Public and Press

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

The meeting closed at 8.07pm.

Signed:

Dated: