



WOMBOURNE PARISH COUNCIL

Civic Centre Management Committee Meeting Monday 21st June 2021 at 7pm

Committee Members: Councillors Barry Bond (Chairman), Cheryl Davies, Mike Davies, Alan Hinton, Elizabeth Keeling, Dan Kinsey, Claire McIlvenna, Vince Merrick, Alan Peace, John Pike, Robert Reade, Mary Roberts, Daisy Tait (Vice-Chairman)

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.
The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
15th June 2021

In accordance with our Risk Assessment, which can be found on our website (www.wombourneparishcouncil.org.uk), we would kindly request that all Councillors and members of the public who will be in attendance take a rapid lateral flow test prior to the meeting. In the event of a positive result, please do not attend, instead follow Government guidelines.

Social distancing measures will be in place and must be adhered to, masks are mandatory (unless exempt on medical grounds), and hand sanitizer will be available upon entry. Please scan your mobile phone using the NHS Covid-19 app and 'check in to a venue' via the QR code in the foyer, if you do not have the facility to record your presence this way, please inform the Clerk so that your information can be recorded manually. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

Part 1 – open to the public

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Matters arising from 5th May 2021** – *to review the previous minutes and take forward any matters arising.*
4. **Approval of reservations** - *to approve the reservations taken since the previous Committee meeting.*
5. **Wombourne Players** – *to receive an update on the street theatre performances.*
6. **Civic Centre Roof** – *to receive an update on the roof from Alastair Baillie and to approve the costs set out in his report.*

7. **Donated Bench** – *To consider the request from the family of the late Alderman I A Kelly for a memorial bench outside the Civic Centre.*
8. **Defibrillator** – *To consider the offer from Wombourne BSKA to fund raise to install a defibrillator outside the Civic Centre*
9. **Risk Assessment for Weddings** – *To approve the risk assessment for weddings post 21st June 2021*
10. **Panto** – *to receive an update and to decide when to start the sale of tickets and at what price*
11. **Craft Fair** – *to agree to use the Council Chamber to hold a craft fair for residents to sell homemade goods*

Part 2 (private)

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

12. **Exclusion of the Public and Press** - *Members are recommended to approve the following resolution:*

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”