



WOMBOURNE PARISH COUNCIL

Civic Centre Management Committee Meeting Monday 20th September 2021 at 7pm

Committee Members: Councillors Barry Bond MBE (Chairman), Cheryl Davies, Mike Davies, Elizabeth Keeling, Dan Kinsey, Claire McIlvenna, Vince Merrick, Alan Peace, John Pike, Robert Reade, Mary Roberts, Daisy Tait (Vice-Chairman)

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
14th September 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

Part 1 – open to the public

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Approval of minutes** – *to approve the minutes of the last Committee meeting.*
4. **Matters arising from 21st June 2021** – *to review the previous minutes and take forward any matters arising.*
5. **Approval of reservations** - *to approve the reservations taken since the previous Committee meeting.*
6. **Till roll, lost and found and accident book** – *to note the entries since the last meeting.*
7. **Civic Centre Roof** – *to receive an update on the roof.*

8. **Trees in bungalow garden** – *To consider the request to have a conifer in the garden of the bungalow reduced/ cut back.*
9. **Gas and electricity renewals** – *To note the price comparisons and to choose a supplier.*
10. **Panto** – *To receive an update on the number of tickets sold, to agree the room layout and to consider whether to put on more than one performance in 2022.*
11. **CCTV** – *to receive the report from SGS and to approve the plan for new cameras.*
12. **Day Centre** – *to consider the request for use of the Day Centre by a craft group on Wednesdays.*
13. **Christmas Tree** – *to consider the request to site the Christmas tree at the front of the Civic Centre as in previous years.*
14. **Music licence** – *to note the information from PPL/PRS in relation to music licences for private parties not being payable and to agree to refund licences charged to date.*
15. **Own events** – *to consider a programme of own events in the future such as Flicks in the Sticks, Wedding Fayre, Afternoon tea and carols.*
16. **Room hire request** – *to consider the request for free room hire from a resident in Redcliffe Drive.*

Part 2 (private)

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

17. **Exclusion of the Public and Press** - *Members are recommended to approve the following resolution:*

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”