



WOMBOURNE PARISH COUNCIL

Minutes of the CIVIC CENTRE MANAGEMENT COMMITTEE MEETING

held on **Monday 21st June 2021** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Present -

Councillors: Barry Bond MBE (Chairman), Mike Davies, Dan Kinsey, Claire McIlvenna, Vince Merrick, John Pike, Mary Roberts, Daisy Tait (Vice-Chairman).

Clerk: Rachael Wright

22/21 – Apologies

Apologies were received from Councillors Cheryl Davies, Alan Hinton, and Alan Peace.

23/21 – Declarations of Interest

None.

24/21 – Matters arising from 5th May 2021

14/21 – Home Instead had asked if they were still able to hold their charity bake sale at the front of the Civic Centre on 29th June given the Government's roadmap had been delayed until 19th July. Members agreed since the event was outdoors and all necessary precautions were in place such as social distancing, hand sanitizer and mask wearing, that it could still go ahead.

25/21 – Approval of Reservations

The reservations were approved as set out, with Members noting the amendment to the time for the Model Railway Exhibition from 7pm-11.30pm (admin error) to 7am-5pm.

The Clerk reported an enquiry had been received from a hirer who wanted vegetarian, kosher Indian caterers. Members agreed that the volume of requests for Indian caterers meant they should look to enlist one on their approved caterers choice and asked the Clerk to make some enquiries with the approved caterers to see if they have any objections to it, if they did not one could be chosen (with appropriate insurance and hygiene certificates etc) and added to the list.

26/21 – Wombourne Players

It was noted that 24th July 2021 had been confirmed as the date for Wombourne Players to put on their street theatre performances. They wish to use the grass at the rear of the Civic Centre to ensure enough seating for everyone. The performances will take place at 11am, 12pm 1pm for 45 minutes with 3 or 4 different short pieces. They had asked for permission to use the toilets in the Civic Centre. Due to a wedding in the Civic Centre, Members agreed for access to the toilets in the Council Chamber, providing a warden was allocated, a risk assessment was received, and the building remained secure.

27/21- Civic Centre Roof

A report had been received from Alastair Baillie of Baillie Kerr setting out the next stage of the repair work to the roof. Members noted the net cost of repairs to be £30,328.93 and the professional fees to be £3500.

It was **RESOLVED** that the next stage of repair work be authorised.

28/21 – Donated bench

Members agreed to the donation of a memorial bench from the family of the late Alderman I A Kelly to be sited outside the Civic Centre (facing the road) to the side of Parish Council's noticeboard. Members were happy for the family to choose the style of the bench since the two that had been suggested were from South Staffordshire Council's preferred supplier.

29/21 – Defibrillator

A fundraising offer had been received from BSKA Wombourne who hold karate classes twice a week at the Civic Centre to raise money to install a defibrillator outside the Civic Centre. Members were delighted with the offer and agreed to accept it.

30/21 – Risk Assessment for Weddings

Members approved the risk assessment.

31/21 – Panto

The Clerk informed Members the panto was booked for Saturday 4th December 2021 at 6.15pm. The performance would be Snow White. The price was £1099. In 2019 187 tickets were sold at a price of £8 for adults and £5 for children. Members agreed to put 200 tickets on sale keeping the price the same as 2019. The panto tickets would be on sale from 24th July 2021.

32/21 – Craft Fair

Councillor Barry Bond explained he had been lobbying for South Staffordshire Council to let local people sell homemade goods in a vacant shop in the village for some time. As a trial and leverage to support this idea, Members agreed to open the Council Chamber on a pre-booked first come, first served basis on Saturday 18th September 2021. It would be open to residents only selling homemade items.

33/21 – Exclusion of the Public and Press

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

34/21 – CAB Office

Members noted that Bartlams had suggested the offices should be marketed with an asking rental of £15k per annum plus service charge, on the assumption car parking is included. Their fee would be 12% of the rental payable on completion of the lease. Members agreed to ask Bartlams to market the property and agreed to review the term to coincide with the lease of the police (expiring on 31st March 2025) once a tenant had been found.

The meeting closed at 7.40pm.

Signed:

Dated: