



WOMBOURNE PARISH COUNCIL

Minutes of the CIVIC CENTRE MANAGEMENT COMMITTEE MEETING

held on **Wednesday 5th May 2021** at 7.00pm

This meeting was held virtually via Zoom Video Conferencing.

Present – Committee Members-

Councillors: Barry Bond (Chairman), Cheryl Davies, Mike Davies, Vince Merrick, Alan Peace, John Pike, Mary Roberts, Daisy Tait (Vice-Chairman).

Present – Non-Committee Members- Ken Upton

Clerk: Rachael Wright

10/21 – Apologies

Apologies were received from Councillors Alan Hinton, Dan Kinsey, Claire McIlvenna and Robert Reade.

11/21 – Declarations of Interest

Councillor Mary Roberts noted she was a member of BKV and Carnival Committee.

12/21 – Election of Vice-Chairman for 2021/2022

Councillor Mike Davies nominated Councillor Daisy Tait to be Vice-Chairman of Committee for the forthcoming year. Councillor John Pike seconded the proposal and all Members were in favour.

13/21 – Matters arising from 1st March 2021

The Clerk informed Members the breast screening unit would be on site from 26th May 2021 for approximately 3.5 months.

14/21 – Approval of reservations

- a) It was **RESOLVED** that the reservations be approved.
- b) Members agreed to offer the Members Room on an ad hoc basis for beauty treatments following an enquiry from a local beautician.
- c) Members agreed to Home Instead setting up an outdoor bake sale and coffee morning on the grass in front of the Civic Centre on 29th June 2021 from 10am to 2pm.
- d) Members noted that Rhythm Time had tried to extend their classes on Tuesdays, but were unable to be accommodated due to the OAP exercise class returning. It was hoped they could extend their classes once restrictions lift and the exercise class goes back to using just the Wodehouse Suite.

15/21 – Rateable Value

Members considered the report from Towler Shaw Roberts and unanimously agreed not to pursue an appeal for the business rates to be assessed, they felt the risks outweighed any possible benefit taking into account the contents of the report.

16/21 – Wombourne Players

Members considered the request from Wombourne Players to perform street theatre outside the Civic Centre on an ad hoc basis. It was unanimously agreed to agree to the request, noting it may provide a much needed boost for local residents after the lockdowns over the past year.

17/21 - Civic Centre roof

The Clerk reported there was just over £4000 of earmarked reserves left from 2020/2021 which could be used during 2021/2022. She was waiting to hear from the surveyor as to his proposals for the next stage of repairs and would report back once they had been received.

18/21 – Autumn Vaccine Centre

Members considered the request for an autumn vaccine centre to be set up at the Civic Centre. It was noted that the Civic Centre was fully booked for classes and functions, however, there may be an opportunity for the Council Chamber to be used. The Clerk reported she had asked for some further information for Members to consider, things such as capacity requirements, dates, staffing requirements and whether a one way system was required, however, she had not received a response as of yet. Members agreed they were unable to make a decision until further information had been received.

19/21 – Exclusion of the Public and Press

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

20/21 – Request from Citizens Advice Staffordshire South West to end their lease on the offices at the Civic Centre

The Chairman explained the decision not to allow Citizens Advice to end their lease early had been rescinded at the last Full Council Meeting due to Citizens Advice explaining they will not be back in the office before the lease expires in any case, therefore there was an opportunity for the Parish Council to lease the premises to someone else and receive more income. Councillor Mike Davies proposed letting Citizens Advice out of their lease once a replacement tenant was found. Councillor Daisy Tait seconded the proposal and all Members were in favour.

21/21 – Hire Charges 2021/2022

Members agreed to the new charges in accordance with the attached sheet.

The meeting closed at 8.05pm.

Signed:

Dated: