



WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting Monday 29th November 2021

Immediately following the meeting of the Civic Centre Management Committee

Committee Members: Councillors Barry Bond, Cheryl Davies, Mike Davies (Vice-Chairman), Mark Evans, Dan Kinsey, Vince Merrick, Martin Perry, John Pike, Robert Reade, Mary Roberts (Chairman), Daisy Tait, Ken Upton

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
24th November 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

Part 1 – open to the public

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Approval of last Committee Meeting minutes from 18th October 2021** – *to approve the minutes of the last meeting.*
4. **Matters arising from 18th October 2021** – *to review the previous minutes and take forward any matters arising.*
5. **Christmas Light Switch On** – *to evaluate the event.*
6. **Queen's Platinum Jubilee** – *to consider the following:*
 - a. *Suggestions from social media*
 - b. *Proposal from Dangerous Sheep Events*
 - c. *Email from Office of the Lieutenancy**(note you will need to agree a budget for this event in January 2022).*
7. **Climate Change Festival** – *to consider the email from South Staffordshire Council.*

8. **Paint for Brickbridge Playing Fields** – *to consider the request from Wombourne Best Kept Village to purchase one additional tin of paint at £55 for the fencing at Brickbridge Playing Fields.*
9. **Recording apologies** – *to consider whether to record the reason for absences, to allow the apologies to be approved rather than noted, enabling the 6 month absence period to run from the date the apologies were last approved.*
10. **Budget wishlist** – *to agree whether to include any additional budget headings fir 2022/2023.*
11. **Policies** – *to agree the following policies:*
 - a. Equal Opportunities Policy
 - b. Reserves Policy
 - c. Grievance Policy
 - d. Disciplinary Policy
 - e. Scheme of Delegation (including Terms of Reference)
 - f. Social Media Policy
 - g. Training and Development Policy
 - h. Health and Safety Policy
 - i. Grant Policy
 - j. Website Privacy Policy
 - k. Subject Data Requests

Part 2 (private)

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

12. **Exclusion of the Public and Press** - *Members are recommended to approve the following resolution:*

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”