



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**

held on **Monday 29<sup>th</sup> November 2021** at 7.26pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA

#### **Present – Committee Members-**

Councillors: Barry Bond MBE, Mike Davies (Vice-Chairman), Mark Evans, Vince Merrick, Martin Perry, Mary Roberts (Chairman), Daisy Tait, Ken Upton.

#### **Present – Non-Committee Members- N/A**

**Clerk – Rachael Wright**

#### **81/21 – Apologies**

Apologies were received from Councillors Cheryl Davies, Dan Kinsey, John Pike and Robert Reade.

#### **82/21 – Declarations of Interest**

None.

#### **83/21 – Approval of last Committee Meeting minutes**

Members approved the minutes of the last meeting.

#### **84/21 – Matters arising from 27<sup>th</sup> September 2021**

76/21 – the Clerk still needs to obtain a quotation for a wall plate.

#### **85/21 – Christmas Light Switch On**

Members agreed they had never seen so many people attend a switch on event, noting people seemed to want some normality after the lockdowns of 2020. They asked for their thanks to be recorded to everyone who took part in the event. There had been a large number of likes on both the Parish Council's Facebook post, and Wombourne Online's post about the event. One direct message had been received complaining about the fireworks, but Members felt that adequate notice had been given informing residents they were part of the event. Members agreed next time more marshals would be required for the fireworks and the exit to the Civic Car Park. The Clerk informed Members the window in the ladies toilets in the village had been smashed by children, and a replacement was being sorted.

#### **86/21 – Queen's Platinum Jubilee**

- a) Members were disappointed that only one suggestion for a street party and carnival was received on their Facebook page.
- b) Members considered the proposal from Dangerous Sheep Events. They agreed an outdoor event with a stage on Friday 3<sup>rd</sup> June 2022. was a good idea and asked the Clerk to make enquiries with Bluebird Belles and Inspiration Drive to see if they were available. The Clerk agreed to make enquiries into the cost of putting on a ball / dinner dance on the evening of Saturday 4<sup>th</sup> June 2022. Members agreed they would promote a garden party in front gardens similar to the VE Day celebration in 2020, on Sunday 5<sup>th</sup> June 2022.

### **87/21 – Climate Change Festival**

Councillor Martin Perry agreed to be the point of contact for Wombourne Parish Council for South Staffordshire Council's Climate Change Festival proposal for 2022.

### **88/21 – Paint for Brickbridge Playing Fields**

Members agreed the request to cover the cost of one final tin of paint at £55, to finish off painting the gates at Brickbridge Playing Fields.

### **89/21 – Recording apologies**

Members considered changing the way apologies are recorded to approve them so that the six month attendance rule re-started when apologies are approved, however, they agreed the way they are noted (and not approved) now was adequate. The Chairman reminded Members it was their responsibility to keep track of when they were close to the six month rule, unless special dispensation is requested for absence.

### **90/21 – Budget wishlist**

Members agreed to include a display cabinet for the old Chairman's Chain, Wi-Fi in Council Chamber, and re-painting Maypole, into the budget headings for 2022/2023 budget.

### **91/21 – Policies**

Members approved the following policies:

- a. Equal Opportunities Policy
- b. Reserves Policy
- c. Grievance Policy
- d. Disciplinary Policy<sup>7</sup>
- e. Scheme of Delegation (including Terms of Reference)
- f. Social Media
- g. Training and Development Policy
- h. Health and Safety Policy
- i. Grant Policy – with the following amendment - under Grant Policy page 2:  
*Organisations are limited to one application per financial year – change to: " Organisations will normally be limited to one application per financial year except in exceptional circumstances."*
- j. Website Privacy Policy
- k. Subject Data Requests

### **92/21 – Exclusion of the Public and Press**

It was **RESOLVED** that under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.

**The meeting closed at 8.21pm.**

**Signed:** .....

**Dated:** .....

