



WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting

Monday 27th September 2021

Immediately following the meeting of the Recreation and Amenities Committee

Committee Members: Councillors Barry Bond, Cheryl Davies, Mike Davies (Vice-Chairman), Dan Kinsey, Vince Merrick, John Pike, Robert Reade, Mary Roberts (Chairman), Daisy Tait, Ken Upton

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
22nd September 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

Part 1 – open to the public

1. **Apologies** – *to note any apologies received from Councillors.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Approval of last Committee Meeting minutes** – *to approve the minutes of the last meeting.*
4. **Matters arising from 26th July 2021** – *to review the previous minutes and take forward any matters arising.*
5. **Christmas Light Switch On** – *to receive an update.*
6. **Queen's Platinum Jubilee** – *to approve the post for social media asking for suggestions.*
7. **High Street Recovery and Rejuvenation Committee** – *to agree the spending to date.*
8. **Signatures on bank account** – *to witness the signing of the mandate to remove Alan Hinton and include Councillor Dan Kinsey.*
9. **Parish Council email address** - *to review the guidance received from South Staffordshire Council's Legal Services and to consider costings received to date.*

10. **Christmas Tree Festival** – *to consider the email received in respect of the festival at United Reformed Church.*
11. **Remembrance Sunday** – *to consider the offer from the Cricket Club to hold refreshments there after the service (if it goes ahead).*
12. **AGAR** – *to receive the completed AGAR for 2020/2021.*
13. **20mph speed limit in Wombourne** – *to consider the email from Michael Barr (20 is plenty) and to agree on a response.*
14. **Gavin Williamson email** – *to consider the email from Gavin Williamson and to agree on a response.*
15. **Policies** – *to approve the following changes (no changes made since the policies were last approved (exception: see note on open spaces policy), however, review date now due):*
 - a. *Code of Conduct (note: waiting on South Staffordshire District Policy, however, review date due)*
 - b. *Complaints Policy*
 - c. *Open Spaces Policy (addition to sentence re locking and unlocking Brickbridge Playing Fields).*
 - d. *Publication Scheme*
 - e. *Lone Worker Policy*
 - f. *Lone Worker Risk Assessment*
 - g. *CCTV Policy*

Part 2 (private)

Items which may be taken in absence of the Public and Press on the grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (Admission to meetings) Act 1960.

16. **Exclusion of the Public and Press** - *Members are recommended to approve the following resolution:*

“That under Section 100 (A) (4) of the Local Government Act 1972 and the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting of the following items of business on the grounds that they involve the likely disclosure of exempt information.”