



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the Sub-Committee of Finance and General Purposes High Street Recovery and Rejuvenation Committee Meeting**

held on **Thursday 12<sup>th</sup> August 2021** at 5pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

#### **Present -**

Councillors: Barry Bond MBE, Dan Kinsey, Daisy Tait

Retailers: None

Clerk/Assistant Clerk, unable to attend, minutes taken by Cllr. Daisy Tait

#### **53/21 – Apologies**

Apologies were received from Cara Hickman and Cllr. Miss. Mary Roberts.

#### **54/21 – Declarations of interest**

None.

#### **55/21 – Matters arising from the meeting of 28<sup>th</sup> July 2021**

None.

#### **56/21 – Confirmed acts for 21<sup>st</sup> August 2021 event**

The Chairman confirmed the following acts, WWII re-enactors, Spike Riley, Royal British Legion, Got2Sing.

Unconfirmed acts as yet are Hearing Dogs for the Deaf, Batman and Spiderman. Committee were not aware if the police and fire service were confirmed to date.

Provisional sites agreed for acts including those requiring a gazebo. It was agreed that WWII group would travel throughout village centre and Common Road and park at sites available in up to 4 original jeeps.

Author and veteran Spike Riley could take up a position outside Compton Care, Royal British Legion at Taylor Biddle, Police with vehicle sited at Windmill Bakery, Got2Sing at entrance to the United Reformed Church. HQ will remain outside Lloyds Bank. If a dog charity can attend a location near For Petz Sake and Fresh! was agreed. Members agreed to ask Doreen Pike and volunteers at the Methodist Church to once again provide refreshments. Committee members would encourage a small charge/donation be made for tea and biscuits. Cllr. Miss.Tait to contact Doreen Pike.

#### **57/21 – Participating retailers**

List of participating retailers shared. Cllr. Miss. Tait has visited most shops and businesses and learned that many are dressing up, decorating windows and will be displaying the Superhero pictures for the trail. In recent days other retailers have expressed an interest to join in on the WhatsApp retailers group chat. Cllr Tait will deliver any outstanding pictures required this weekend. Some have shared their offers and promotions for the event.

### **58/21 – Advertising the event**

No further plans agreed for advertising at this stage. 1000 flyers have been distributed to the Civic Centre, local shops, pubs, Common Road residents and the new housing site. The Clerk has advertised the event on Twitter, Facebook and Instagram.

### **59/21 - Checklist**

Checklist reviewed. Thanks, recorded to Cllr. Miss. Mary Roberts for producing an excellent spreadsheet. Rota of staffing shifts at HQ agreed. The Clerk is available on the day of the event and will be selling Panto tickets at HQ. Additional assistance from Civic Centre staff, Eddie Tromans & Joe Ingram would be required at start and end of event for setting up, erecting and dismantling gazebos, delivering equipment to locations and other duties on checklist.

Cllr. Miss. Keeling is available for recording/photographing the event and Cllr. Merrick will be on hand in the morning to assist with setting up. Councillors at Common Road will visit shops and businesses open on the day and the Methodist Church volunteers. Timings to be confirmed of acts' arrivals and departures and gazebos to be sited at the URC, Taylor Biddle and HQ. Cllr. Miss. Tait to contact Celeste Lohead regarding Got2Sing timings.

### **60/21 – HQ**

Maps, information and trail entry forms will be available at HQ as well as Pantomime tickets promotion and sales. Members expressed that this was an opportunity to establish where shoppers had heard about the event. A short survey could be compiled about where visitors to the event live, for example. The trail competition will close at 3pm with entrants invited to return to HQ to meet Chairman for prize giving and photographs.

### **61/21 – Volunteers**

No additional volunteers have been confirmed. It was not thought that arrangements would need to be made for cleaning staff to be required at this stage in the case of wet weather.

### **62/21 - To consider separate event for Common Road**

The suggestion of a separate event for Common Road was well received by members. Autumn is the earliest opportunity for consideration of an event to take place to promote shops and businesses there. Members agreed that this would certainly enable a larger number of councillors, volunteers and acts to be involved with the focus in one area. Liaison with Bobby at Niche and others in due course.

### **63/21 - 18<sup>th</sup> September 2021 event**

A Craft Fair will be taking place on the 18th of September alongside the Fairytale themed event. Cllr. Bond updated members that 2 out of 8 tables were taken with a business selling scented candles and bath bombs and another selling digital pet portraits. It was agreed that produce should be home-made items created by Wombourne residents/businesses or those who live close by or work in the village. The fair would also use the opportunity to 'sign-post' shoppers to the Fairytale event and acts in the village centre and Common Road.

Members noted that the Crag Band are not available on August or Sept date. Ana and Elsa have been booked in for September event as Belle and Tinkerbell. Enquiries made and RAF Voluntary Band are not available. Volunteers will need to be sought for fairytale readings. Cllr. Kinsey would enquire about Wombourne Players and possible readings of VE Day memories.

**64/21 - Costings**

Members noted costings to date, £37.39 for printing of flyers, £22.40 Amazon trail prizes.

**65/21 - Date of next meeting**

Date of next meeting. Provisional date agreed Tuesday 17th August, however Cllr. Bond cannot attend and meeting may be inquorate.

Update as of 13th August: Meeting arranged for Thursday 19th August at 5pm in Council Chamber.

**The meeting closed at 6.51pm.**

**Signed:** .....

**Dated:** .....