



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the Sub-Committee of Finance and General Purposes High Street Recovery and Rejuvenation Committee Meeting**

held on **Monday 19<sup>th</sup> July 2021** at 6pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

#### **Present -**

Councillors: Barry Bond MBE, Dan Kinsey, Mary Roberts, Daisy Tait

Retailors: Cara Hickman

Clerk: Rachael Wright

#### **33/21 – Apologies**

None.

#### **34/21 – Declarations of interest**

None.

#### **35/21 – Matters arising from the meeting of 12<sup>th</sup> July 2021**

None.

#### **36/21 – 24<sup>th</sup> July 2021 event**

The Clerk advised she had been able to recruit Sam Morgan to perform from 11am to 1.45pm outside the Methodist Church. She had also been in touch with Spike Riley, Richard Sadler, The Magpie Café, Speakeasy, The Vonics and Giant and the Georges all of whom either weren't available or hadn't got back to her.

Unfortunately The Crag Band had dropped out due to personal issues, but had enquired about being involved on 21<sup>st</sup> August 2021, as had Got 2 Sing choir.

At the Chairman's request she had contacted The Bluebird Belles who were available to perform either 2 x 30 minute sets or 3 x 20 minute sets for £475 for the trio. Members agreed to hire them and ask them to perform 3 x 20 minute sets outside the Maypole.

Members noted the New Inn was currently closed until 27<sup>th</sup> July 2021, Councillor Dan Kinsey agreed to contact them to see if they were still able to provide electricity for the day.

#### **37/21 – Allocate roles**

The Clerk informed Members Councillor Alan Peace wasn't available to assist and therefore Councillor Ken Upton had been asked to cover Common Road alongside Councillor John Pike, given it was his Ward.

Councillor Claire McIlvenna was also unable to assist, Councillor Mary Roberts agreed to cover her timeslot on the HQ.

Councillor Elizabeth Keeling was unable to assist with photographs, videos and social media posts on the day. Members asked the Clerk to contact Chris Green of Wombourne Online to see if he was able to assist.

**38/21 – Setting up on the day**

Members agreed to ask Edward Tromans, Joseph Ingram (paid employees) and Councillor Vince Merrick to meet outside the Council Chamber at 9am to start setting up the gazebos, table, chairs etc. They agreed to ask Steve Wright, Joseph Ingram (paid employees) and Councillor Vince Merrick to assist from 3pm to pack up.

Members agreed the Chairman would meet Every Little Dream outside the Council Chamber at 10.15am to allow them access to the toilets to get changed, she would let them have some gaffer tape to protect their electrical wires.

Councillor John Pike and Councillor Ken Upton would provide the tape for the acts performing in Common Road. Councillors on HQ would provide tape to the other performers in the village centre.

**39/21 – Common Road**

The Clerk advised Providence Engraving were happy to provide electricity for the day, and Councillor Dan Kinsey was liaising with Kenny Kaos and Matty Mac to confirm they would be performing there. Niche were accommodating Karen McKee and confirmed she could use their facilities if she wishes. Doreen Pike was putting on tea and coffee at outside the Methodist Church where Sam Morgan would be based before Wombourne Music Makers performed at 2pm. Common Road retailers and performers would be covered by Councillor John Pike and Councillor Ken Upton.

The Clerk agreed to design and print flyers for Councillor Alan Peace to deliver to homes in Wombourne Park and surrounding streets to ensure that the event was supported.

**40/21 – Risk Assessment and Insurance**

Members agreed to the Risk Assessment. The Clerk noted she had informed their insurers of the 3 events which had been noted on their policy, who had informed her paid acts needed to have their own insurance, but volunteers did not.

**41/21 – Costings**

The Clerk confirmed the District Council’s legal agreement confirmed the full £10k grant being awarded. Costings to date were £300 for Every Little Dream, £475 for Bluebird Belles, £79 for Wombourne Pages advert, £175 for three adverts with Wombourne Directory (not invoiced yet) so £1029. There was also approximately £50 on miscellaneous items.

Members agreed to spend £10 per day on Tuesday, Wednesday and Thursday before the event on Facebook advertising to specifically target postcodes around Wombourne.

**42/21 – 21<sup>st</sup> August 2021 & 18<sup>th</sup> September 2021 events**

Members agreed to ask the Crag Band and Got 2 Sing to be involved, and agreed to discuss the events in more detail at the next meeting.

**43/21 – Date of the next meeting**

The next meeting will take place on Wednesday 28<sup>th</sup> July at 7pm.

**The meeting closed at 7.04m.**

**Signed:** .....

**Dated:** .....