



WOMBOURNE PARISH COUNCIL

Sub-Committee of Finance and General Purposes High Street Recovery and Rejuvenation Committee Meeting Thursday 2nd September 2021 at 5pm

Parish Council Committee Members: Councillors Barry Bond MBE, Dan Kinsey, Mary Roberts, Daisy Tait

Retailers Committee Members (non-voting rights): Cara Hickman (Vice-Chairman)

Dear Member,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
27th August 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

1. **Apologies** – *to note any apologies received.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Matters arising from the meeting of 25th August 2021** – *to discuss any matters arising from the last meeting.*
4. **Participating retailers** – *to review who will be participating and to note any special offers.*
5. **Confirmed acts, locations, and requirements for 18th September 2021** – *to review the acts, locations, and requirements*
6. **Checklist** - *to review the checklist.*
7. **Volunteers** – *to review who will be required for the day.*
8. **Fairy Tale Trail** – *to receive an update on the trail.*
9. **Craft Fayre** – *to receive an update on the craft fayre.*

10. **Advertising** – *to agree the advertising for the next event.*
11. **Promotion** – *to identify opportunity for promotion of the event.*
12. **Funding** – *to agree how to allocate the remaining funding.*
13. **Common Road event** – *To discuss the 30th October event.*
14. **Costings** – *to receive an update on costings.*
15. **Date of the next meeting** – *to agree the date of the next meeting (please note that 3 clear days' notice is required to summons the next meeting).*