



WOMBOURNE PARISH COUNCIL

Sub-Committee of Finance and General Purposes High Street Recovery and Rejuvenation Committee Meeting Monday 19th July 2021 at 6pm

Parish Council Committee Members: Councillors Barry Bond MBE, Dan Kinsey, Mary Roberts, Daisy Tait

Retailers Committee Members (non-voting rights): Cara Hickman (Vice-Chairman)

Dear Member,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
14th July 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

1. **Apologies** – *to note any apologies received.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Matters arising from the meeting of 12th July 2021** – *to discuss any matters arising from the last meeting.*
4. **24th July 2021 event** – *to discuss the event and confirm any last-minute changes to the previously agreed schedule.*
5. **Allocate roles** – *to receive an update on who is available to assist on the day.*
6. **Setting up on the day** – *To agree a meeting time and place and determine what needs to be set up on the day.*
7. **Common Road** – *To receive an update on the retailers in Common Road being involved.*
8. **Risk Assessment and Insurance** – *to receive an update on the insurance arrangements for the day and to approve the risk assessment.*

9. **Costings** – *to receive an update on costings.*
10. **21st August 2021 & 18th September events** – to discuss ideas for the next events.
11. **Date of the next meeting** – *to agree the date of the next meeting.*