



WOMBOURNE PARISH COUNCIL

Sub-Committee of Finance and General Purposes High Street Recovery and Rejuvenation Committee Meeting Wednesday 4th August 2021 at 4pm

Parish Council Committee Members: Councillors Barry Bond MBE, Dan Kinsey, Mary Roberts, Daisy Tait

Retailers Committee Members (non-voting rights): Cara Hickman (Vice-Chairman)

Dear Member,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
30th July 2021

In accordance with Government Guidelines, social distancing and masks are no longer required. It will be your own personal discretion if you decide to wear a mask. If you feel unwell, please take a lateral flow test and in the event of a positive result please do not attend the meeting. If you have any queries, please contact the Clerk to the Parish Council on 01902 896300.

AGENDA

1. **Apologies** – *to note any apologies received.*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011.*
3. **Matters arising from the meeting of 28th July 2021** – *to discuss any matters arising from the last meeting.*
4. **Confirmed acts for 21st August 2021** – *to receive an update on the confirmed acts and to agree where to site them.*
5. **Participating retailers** – *to receive an update on the retailers participating and to agree businesses to allocate to the trail/hunt.*
6. **Advertising the event** – *to receive an update on the adverts already placed and to discuss future advertising.*
7. **Checklist** – *To agree the information required in the checklist (helpers, equipment, timetable of notable arrivals/departures/anything else).*
8. **HQ** – *to agree the purpose of HQ and objectives on the day.*

9. **Volunteers** – *to review who is available to help on the day and to agree who to seek additional assistance from.*
10. **18th September 2021 event** – *To discuss ideas for the event and to agree how to advertise the Craft Fair.*
11. **Costings** – *to receive an update on costings.*
12. **Date of the next meeting** – *to agree the date of the next meeting.*