



WOMBOURNE PARISH COUNCIL

FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL

Monday 25th September 2023 at 7.00pm

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
19th September 2023

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
4. **Police report** – *to receive a report from South Staffordshire Police*
5. **Presentation from Councillor Daisy Tait** – *to receive a presentation from Councillor Daisy Tait in relation becoming a Fairtrade Village*
6. **Approval of Minutes** - *to approve the minutes of:*
 - a. The Parish Council Meeting on Monday 31st July 2023
 - b. The Co-option Meeting on Monday 4th September 2023
 - c. The Goal Setting Session on Monday 11th September 2023
7. **Reports from Committees** - *to receive an update from Committees:*
 - a. Civic Centre Management Committee
 - b. Recreation and Amenities Committee
 - c. Finance and General Purposes Committee
 - d. Planning and Development Committee
 - e. Staffing Committee
8. **Report from South Staffordshire Council** – *to receive an update on news from South Staffordshire Council (District Councillors)*

9. Reports from Members appointed to Outside Bodies – *to receive reports from Members appointed to outside bodies:*

Outside Body	Councillor(s) appointed
Club at the Day Centre	Mark Evans
Locality Forum	Dan Kinsey
Wombourne Community Association	Martin Perry Daisy Tait
Wolverhampton Business Airport Consultative Committee	Andy Clay Mary Roberts
Wombourne Carnival Committee	Jan Evans Mary Roberts
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey
Wombourne Retailers Liaison	Matt Powell Daisy Tait
Police Liaison	Ed Hughes Vince Merrick
Giggetty Action Group	Mike Davies Mark Evans Vince Merrick

10. Parish Council Finances and Administration – *to ratify payments, bank reconciliations and petty cash (if applicable) for July and August 2023*

11. Planning applications – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

12. Code of Conduct – *to approve the policy (note it is a copy of the policy adopted by South Staffordshire Council)*

13. Annual Governance and Accountability Return (AGAR) – *to note completion of the audit for 2022/2023*

14. Correspondence – *to review correspondence received for the Parish Council*

15. Meeting schedule

a. Date of the next Full Council meeting: Monday 30th October 2023

b. Dates for other meetings:

Monday 2nd October 2023 – Planning and Development Committee meeting

Monday 9th October 2023 – Recreation and Amenities Committee meeting (Judith Vasiljevic will Clerk)

Monday 16th October 2023 – Civic Centre Management Committee meeting (Judith Vasiljevic will Clerk)

Monday 23rd October 2023 – Finance and General Purposes Committee meeting (Judith Vasiljevic will Clerk)

16. Reminders:

a. Tickets are available for the matinee performance of Aladdin on Saturday 2nd December (purchase via Sam Berry)

b. The Clerk will be on Annual Leave from 6th October to 23rd October (inclusive). Amended office hours will be published on social media

17. Chairman's Closing Remarks - *to receive the Chairman's closing remarks*