



## **WOMBOURNE PARISH COUNCIL**

### **FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL Monday 30<sup>th</sup> October 2023 at 7.00pm**

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
25<sup>th</sup> October 2023

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
4. **Police report** – *to receive a report from South Staffordshire Police*
5. **Approval of Minutes** - *to approve the minutes of:*
  - a. The Parish Council Meeting on Monday 25<sup>th</sup> September 2023
6. **Reports from Committees** - *to receive an update from Committees:*
  - a. Civic Centre Management Committee
  - b. Recreation and Amenities Committee
  - c. Finance and General Purposes Committee
  - d. Planning and Development Committee
  - e. Staffing Committee
7. **Report from Staffordshire County Council** – *to receive an update on news from Staffordshire County Council (County Councillor)*
8. **Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

<b>Outside Body</b>	<b>Councillor(s) appointed</b>
Club at the Day Centre	Mark Evans
Locality Forum	Dan Kinsey

Wombourne Community Association	Martin Perry Daisy Tait
Wolverhampton Business Airport Consultative Committee	Andy Clay Mary Roberts
Wombourne Carnival Committee	Jan Evans Mary Roberts
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey
Wombourne Retailers Liaison	Matt Powell Daisy Tait
Police Liaison	Ed Hughes Vince Merrick
Giggetty Action Group	Mike Davies Mark Evans Vince Merrick

9. **Parish Council Finances and Administration** – *to ratify payments, bank reconciliations and petty cash (if applicable) for September 2023*

10. **Planning applications** – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

11. **Correspondence** – *to review correspondence received for the Parish Council*

**12. Meeting schedule:**

a. Date of the next Full Council meeting: Monday 27<sup>th</sup> November 2023

b. Dates for other meetings:

Monday 6<sup>th</sup> November 2023 – Staffing Committee meeting at 6.15pm (Brook Room)

Monday 6<sup>th</sup> November 2023 – Recreation and Amenities Committee meeting at 7pm

Monday 13<sup>th</sup> November 2023 – Finance and General Purposes Committee meeting at 7pm

Monday 20<sup>th</sup> October 2023 – Civic Centre Management Committee meeting at 7pm

**13. Reminders:**

a. Remembrance Sunday Service – 12<sup>th</sup> November 2023 at 10.30am at St Benedict Biscop Church

b. Christmas Lights Switch On – Friday 24<sup>th</sup> November 2023 – rota has been issued, please flag any queries with the Clerk ASAP

14. **Chairman's Closing Remarks** - *to receive the Chairman's closing remarks*