



WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting Monday 23rd October 2023 at 7.00pm.

Committee Members: Councillors Barry Bond MBE, Mike Davies, Jan Evans (Vice-Chairman), Mark Evans, Elizabeth Keeling, Dan Kinsey BEM, Vince Merrick, Matt Powell, Mary Roberts (Chairman)

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
4th October 2023

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Approval of last Committee Meeting minutes from 18th September 2023** – *to approve the minutes of the last meeting*
4. **Matters arising from 18th September 2023** – *to review the previous minutes and take forward any matters arising*
5. **Q2 Comparison report** – *to note the report and discuss any areas of concern*
6. **Reserves Policy** – *to:*
 - a. *Consider the report from the Clerk*
 - b. *Consider the up-to-date comparison report in item 5 above*
 - c. *Agree the Reserves Policy (note the wording around general reserve levels needs to be reviewed and agreed)*
7. **Christmas Lights Switch On Event** – *to:*
 - a. *Receive an update on the tree pruning around the village*

8. Small Business Saturday (Saturday 2nd December) – to receive an update on the event in relation to:

- a. The performers*
- b. The craft stall bookings*
- c. The trail around the shops (Cllr Daisy Tait)*

9. Fairtrade Village - to:

- a. Consider the presentation given by Councillor Daisy Tait to Full Council in relation to Wombourne becoming a Fairtrade Village*
- b. Discuss the benefits to the village*
- c. Consider the costs involved in being approved as a Fairtrade Village*
- d. Consider the amount of work required from both Councillors and Office Staff in being approved as a Fairtrade Village*
- e. Agree whether to include the item in the 2024/2025 budget for consideration*

10. Advertising Council Meetings on social media – to:

- a. Consider the suggestion from a resident from Apse Close that all Parish Council meetings should be advertised on the Parish Council's social media pages, and Wombourne Online*
- b. Consider the time implication of agreeing to the suggestion (note the agendas and minutes are uploaded to the website for every meeting)*