



WOMBOURNE PARISH COUNCIL

Recreation and Amenities Committee Meeting Monday 9th October 2023 at 7pm

Committee Members: Councillors Andy Clay, Mark Evans, Ed Hughes, Elizabeth Keeling (Vice-Chairman), Dan Kinsey BEM, Vince Merrick, Martin Perry (Chairman), Daisy Tait

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below. The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
3rd October 2023

AGENDA

1. **Apologies** – *to accept apologies for absence*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary and personal interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Approval of last Committee Meeting minutes from 3rd July 2023**– *to approve the minutes of the last meeting*
4. **Matters arising from the minutes of 3rd July 2023** – *to discuss any matters arising from the last meeting*
5. **Annual Safety Inspections** – *to review the inspection documentation and agree which work needs addressing / seeking quotations for*
6. **Lease at Brickbridge Playing Fields** - *to receive an update on the renewal of the lease*
7. **Brickbridge Playing Fields** – *to:*
 - a. *Receive an update on the Changing Room upgrade, paid for by S106 funding*
 - b. *Consider the two emails from residents regarding parking*
 - c. *Agree a date for a site meeting to determine the location of the exercise equipment (to be paid for by S106 funding)*
8. **Poolhouse Play Area** – *to:*
 - a. *Receive an update on the new drainage, paid for by S106 funding*
 - b. *Receive an update on the new cross beams, tyres and swings required following receipt of the annual safety inspections*
 - c. *Note quotations are being sought for new equipment to be put forward to the Committee at the next meeting, in preparation for the 2024/2025 budget*
 - d. *Approve the social media post asking for feedback on the type of equipment residents may wish to see in any new schemes by the Parish Council (i.e. slides, swings, climbing units)*

9. Bratch Park – to:

- a. Receive an update on the new bark*
- b. Consider the email from the resident in relation to vermin (note there is no budget for any remedial work)*

10. Play Area Operational Inspections – to:

- a. Consider the quotations for operational safety inspections*
 - i. Contractor 1: 12-month contract*
3 quarterly inspections at £300 each
Total £900 per site - £2,700 per annum
 - ii. Contractor 2: 5-year contract*
2 inspections per year at £399 each
Total £798 per site - £2,394 per annum
 - iii. Contractor 3: On request (no fixed contract)*
3 quarterly inspections at £250 each
Total £750 per site - £2,250 per annum

11. Bulb Planting – to agree to purchase Spring bulbs with the remaining budget for plants to be planted in the village planters

12. Budget Wishlist – to decide upon any items to be included in the budget wishlist so that the Clerk can obtain quotations