



## **WOMBOURNE PARISH COUNCIL**

### **FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL Monday 27<sup>th</sup> November 2023 at 7.00pm**

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

*Rachael Wright*

Mrs Rachael Wright  
Clerk to the Parish Council  
21<sup>st</sup> November 2023

### **AGENDA**

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Update from Reds10 on the development at Wombourne High School** – *to receive an update from the contractor managing the development on behalf of the Department for Education*
4. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
5. **Police report** – *to receive a report from South Staffordshire Police*
6. **Approval of Minutes** - *to approve the minutes of:*
  - a. The Parish Council Meeting on Monday 30<sup>th</sup> October 2023
7. **Reports from Committees** - *to receive an update from Committees:*
  - a. Civic Centre Management Committee
  - b. Recreation and Amenities Committee
  - c. Finance and General Purposes Committee
  - d. Planning and Development Committee
  - e. Staffing Committee
8. **Report from South Staffordshire Council** – *to receive an update on news from South Staffordshire Council (District Councillors)*

**9. Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

<b>Outside Body</b>	<b>Councillor(s) appointed</b>
Club at the Day Centre	Mark Evans
Locality Forum	Dan Kinsey
Wombourne Community Association	Martin Perry Daisy Tait
Wolverhampton Business Airport Consultative Committee	Andy Clay Mary Roberts
Wombourne Carnival Committee	Jan Evans Mary Roberts
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey
Wombourne Retailers Liaison	Matt Powell Daisy Tait
Police Liaison	Ed Hughes Vince Merrick
Giggetty Action Group	Mike Davies Mark Evans Vince Merrick

**10. Parish Council Finances and Administration** – *to ratify payments, bank reconciliations and petty cash (if applicable) for October 2023*

**11. Planning applications** – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

**12. Use of general reserves** – to:

- a. *Consider and approve the use of £350 from general reserves to pay for tree maintenance at Bratch Park, as requested by the Recreation and Amenities Committee*
- b. *Consider and approve the use of £900 from general reserves to pay for one quarterly operational inspection of Bratch Park, Poolhouse Play Area and Brickbridge Playing Fields, as requested by the Recreation and Amenities Committee*

**13. Correspondence** – *to review correspondence received for the Parish Council*

**12. Meeting schedule:**

- a. Date of the next Full Council meeting: Monday 22<sup>nd</sup> January 2024
- b. Dates for other meetings:  
Monday 15<sup>th</sup> January 2024 – Budget and Precept Meeting

**13. Reminders:**

- a. Small Business Saturday is on Saturday 2<sup>nd</sup> December 2023. Councillors who have expressed an interest in taking part will be sent a rota from Councillor Mary Roberts before the event
- b. Panto tickets will be available for the 3.30pm performance of Aladdin at the Civic Centre on Saturday 7<sup>th</sup> December 2023. They can be purchased by calling the Office on 01902 896300
- c. Wombourne Christmas Carol Concert will take place on Thursday 7<sup>th</sup> December 2023. Doors open at 6pm for 6.30pm start. Councillors should let the Clerk know if they are attending so that seats can be reserved
- d. Holly Jolly Christmas Party (ticketed event) on Friday 8<sup>th</sup> December 2023, doors open at 7pm for 7.30pm
- e. The Parish Council Office will be closed from midday on Friday 22<sup>nd</sup> December 2023 and will re-open at 8.30am on Tuesday 2<sup>nd</sup> January 2024

**14. Chairman's Closing Remarks** - *to receive the Chairman's closing remarks*