



## **WOMBOURNE PARISH COUNCIL**

### **Minutes of the RECREATION AND AMENITIES COMMITTEE MEETING**

held on **Monday 6<sup>th</sup> November 2023** at 7.00pm

This meeting was held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

#### **Present – Committee Members-**

Councillors: Mark Evans, Ed Hughes, Dan Kinsey BEM (arrived at 7.15pm), Vince Merrick, Martin Perry (Chairman)

#### **Present – Non-Committee Members-**

Councillor(s): None

#### **Absent without apologies-**

Councillors: Andy Clay

Clerk: Rachael Wright

#### **54/23 – Apologies**

Apologies for absence were received from Councillors Elizabeth Keeling, Alan Peace and Daisy Tait.

#### **55/23 – Declarations of Interest**

None.

#### **56/23 – Approval of last Committee Meeting minutes from 9<sup>th</sup> October 2023**

Members approved the minutes of the last meeting as being a true record of the meeting.

#### **57/23– Matters arising from the minutes of 9<sup>th</sup> October 2023**

None

#### **58/23 – Lease at Brickbridge Playing Fields**

The Chairman informed Members the Parish Council's Solicitor had provided an update to say the Heads of Terms were with the Solicitors for South Staffordshire Council, and he would raise the matter of the Parish Council covering their legal fees.

#### **59/23 –Brickbridge Playing Fields**

- a) Councillor Martin Perry informed Members he had met with Carpvale earlier in the day to assess the car park. A quotation had been requested to clear the hedgerow and weeds as far back as possible and install a wooden frame around the perimeter of the car park marked with white paint to indicate the parking spaces. He anticipates approximately 35 cars could use the car park if that work was completed. Some maintenance was required to fill in potholes, to eliminate any potential claims, and this should be included in next year's budget. It was agreed once the car park had been renovated, the football teams hiring the pitches should provide stewards to ensure users are parking correctly within the spaces.
- b) Members noted the revised meeting to review the location of the exercise equipment at Brickbridge Playing Fields would be 10am on Saturday 25<sup>th</sup> November 2023.

**60/23 – Poolhouse Play Area**

- a) Members noted 4 quotations has been received from suppliers in relation to updating the play equipment. Members reviewed the quotations, and agreed they preferred Option 1 A from Caloo priced at £46,100.
- b) Members noted the average cost across the 3 best value quotations was £51,964.20.
- c) Members noted there was £10,000 funding forthcoming from S106 which needed to be spent within 1 year from receipt of the funds.
- d) Members agreed to seek funding from National Lottery and Enover to support the cost of the installation of new equipment. They also agreed to request for Councillor Matt Powell as Retail Liaison to contact the largest businesses in the village, including Sainsburys, Lidl, McCains, Static Systems, Orton Electrical and any others on Health Mill Industrial Estate to see if they would be willing to contribute to the project. They agreed unless funding was confirmed before the beginning of December to request for the full amount from the 2024/2025 budget, noting this would result in the precept needing to be increased.

**61/23 – Bratch Park**

- a) Members noted the quotation of £350 to deal with the overgrown shrubbery causing a vermin issue at Bratch Park. They agreed to request funds from general reserves to deal with this matter at the next Full Council meeting.

**62/23 – Play Area Operational Inspections**

- a) Members noted at the last meeting, Contractor 1 was agreed on the basis of 12-month contract, 3 quarterly inspections at £300 each. Total £900 per quarter, or £2,700 per annum.
- b) Members agreed the first inspection should take place in January 2024, and agreed to request funds from general reserves to deal with the matter at the next Full Council meeting.

**63/23 – Bulb Planting**

- a) and b) The Clerk informed Members there was £376.02 left in the budget for plants, which could buy 10 bags of 3kg daffodils and 50 bags of tulips which could be split between the 50 village planters, with any remaining being planted in the grassed area to the front of the Civic Centre and in the village centre.

**The meeting closed at 7.55pm.**

**Signed:** .....

**Dated:** .....