



WOMBOURNE PARISH COUNCIL

**Staffing Committee Meeting
Tuesday 5th December 2023
at 6.15pm.**

Committee Members: Councillors Mike Davies, Jan Evans (Vice-Chairman), Mary Roberts (Chairman), Ian Sadler

Dear Councillor,

You are hereby summoned to the above meeting for the transaction of business as set out below.
The meeting will be held in the Brook Room, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
29th November 2023

Having regard to the confidential nature of the business to be transacted, this meeting is not open to the Press and Public, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

AGENDA

- 1. Apologies** – *to note any apologies received from Councillors*
- 2. Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
- 3. Minutes of the last meetings** – *to approve the minutes from the meetings on 18th September 2023 and 13th November 2023*
- 4. National Joint Council for Local Government Services Pay Agreement** – *to note the report*
- 5. Request from a member of staff to change their hours** – *to consider and approve the request and report*
- 6. Staff salaries from 1st April 2024** – *to consider and approve the report*
- 7. Next meeting** – *to agree the date of the next meeting*