



WOMBOURNE PARISH COUNCIL

FULL COUNCIL MEETING of WOMBOURNE PARISH COUNCIL Monday 26th February 2024 at 7.00pm

Dear Councillor,

You are hereby summoned to the next Full Council Meeting of Wombourne Parish Council for the transaction of business as set out below.

The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright

Mrs Rachael Wright
Clerk to the Parish Council
19th February 2024

AGENDA

1. **Apologies** – *to note any apologies received from Councillors*
2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*
3. **Public Participation** – *residents are invited to address the Parish Council during the public participation session. No member of the public may speak for more than five minutes in accordance with Standing Orders*
4. **Police report** – *to receive a report from South Staffordshire Police*
5. **Approval of Minutes** - *to approve the minutes of:*
 - a. The Parish Council Meeting on Monday 22nd January 2024
6. **Reports from Committees** – *to receive reports from the Council's:*
 - a. Civic Centre Management Committee
 - b. Finance and General Purposes Committee
 - c. Planning and Development Committee
 - d. Recreation and Amenities Committee
 - e. Staffing Committee
7. **Report from South Staffordshire Council** – *to receive an update on news from South Staffordshire Council (District Councillor)*
8. **Update from Parish Summit** - *to receive an update from Councillor Ian Sadler and the Clerk*
9. **Reports from Members appointed to Outside Bodies** – *to receive reports from Members appointed to outside bodies:*

Outside Body	Councillor(s) appointed
Club at the Day Centre	Mark Evans
Locality Forum	Dan Kinsey

Wombourne Community Association	Martin Perry Daisy Tait
Wombourne Carnival Committee	Jan Evans Mary Roberts
Wombourne Charity Trustees	Mike Davies
Wombourne Best Kept Village	Dan Kinsey
Wombourne Retailers Liaison	Matt Powell Daisy Tait
Police Liaison	Ed Hughes Vince Merrick
Giggetty Action Group	Mike Davies Mark Evans Vince Merrick

10. **Parish Council Finances and Administration** – *to ratify payments, bank reconciliations and petty cash (if applicable) for January 2024*

11. **Planning applications** – *to note the submissions made to South Staffordshire Council in lieu of a meeting*

12. **Correspondence** – *None received.*

13. Meeting schedule:

- a. Date of the next Parish Council meeting: Monday 25th March 2024
- b. Dates for other meetings (subject to enough items to be discussed – if a meeting is required, an agenda will be sent out with three clear days’ notice as required by law):
 - Monday 4th March 2024 – Recreation and Amenities Committee Meeting at 7pm
 - Monday 11th March 2024 – Civic Centre Management Committee Meeting at 7pm
 - Monday 18th March 2024 – Finance and General Purposes Committee Meeting at 7pm

14. Reminders:

- a. Virtual Locality Meeting (South Staffordshire Council) will take place on Thursday 29th February at 6pm. Please let the Clerk know if you wish to attend
- b. The Joan Williams Civic Award is open for nominations – please encourage residents to nominate (deadline Friday 22nd March)
- c. The Annual Parish Meeting Community Showcase Event will take place on Wednesday 24th April from 7pm to 9pm. Please encourage residents to attend
- d. Save the date – Thursday 23rd May from 6.30pm to 9.30pm for Bridge Manor Care Home’s Pride of Wombourne Awards

15. **Chairman’s Closing Remarks** - *to receive the Chairman’s closing remarks*