WOMBOURNE PARISH COUNCIL

Finance and General Purposes Committee Meeting
Monday 12th February 2024
at 7.00pm

Committee Members: Councillors Barry Bond MBE, Mike Davies, Jan Evans (Vice-Chairman), Mark Evans, Elizabeth Keeling, Dan Kinsey BEM, Vince Merrick, Matt Powell, Mary Roberts (Chairman)

Dear Councillor,
You are hereby summoned to the above meeting for the transaction of business as set out below.
The meeting will be held in the Council Chamber, Civic Centre, Gravel Hill, Wombourne, WV5 9HA.

Rachael Wright
Mrs Rachael Wright
Clerk to the Parish Council
7th February 2024

A G E N D A

1. **Apologies** – *to note any apologies received from Councillors*

2. **Declarations of Interest** – *Councillors are reminded of their responsibility to declare any disclosable pecuniary interests they may have in any item of business on the agenda. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest, as defined by regulations made by the Secretary of State under the Localism Act 2011*

3. **Approval of last Committee Meeting minutes from 15th January 2024** – *to approve the minutes of the last meeting*

4. **Matters arising from 15th January 2024** – *to review the previous minutes and take forward any matters arising*

5. **Q3 comparison** – *to note the report for Q3*

6. **Budget / Precept Explained** – t*o review the document, agree any changes and approve for publication*

7. **Newsletter** – *to:*
    a. *Agree whether to proceed with the production of a Parish Council Newsletter*
    b. *Confirm members of the Working Group – previously Councillors Mary Roberts, Jan Evans, Dan Kinsey BEM and Elizabeth Keeling*
    c. *Agree the frequency of publications (bearing in mind time constraints for members of the Working Group in producing articles for the newsletter)*
    d. *Agree next steps*

8. **Fairtrade Council** – *to note the next step in becoming a Fairtrade Council is to produce a Policy and to inform the Clerk if you would like to have an input into its production*